



~ Agenda ~  
For a Regular Meeting of the  
**SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS**

PO Box 963  
Durango, CO 81302  
<http://co.laplata.co.us>

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**Friday, May 2, 2014**

**1:30 PM**

**Board Room**

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[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]  
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

**I. MEETING LOCATION: PCC Mancos Campus, 33057 U.S. 160, Mancos, CO 81328**

**II. Introductions**

**III. Consent Agenda**

1. April 2014 Minutes
2. March 2014 Financials

**IV. Discussion Items**

1. Strategic Plan - 2nd Draft
2. SCAN Business Plan
3. Broadband White Paper

**V. Decision Items**

1. Regional Trails
2. Durango Adult Ed and SWCCOG SWConnect Contract

**VI. Reports**

1. Manager's Report
2. Housing Coordinator Report
3. Transit Coordinator Report

ITEM NO. (ID # 1802)

DATE: 05/2/2014

## AGENDA REQUEST

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**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** April 2014 Minutes

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- 4 April 2014 Minutes DRAFT (DOCX)

Southwest Colorado Council of Governments  
4 April 2014 Board Meeting  
La Plata County Court House

Board in Attendance:

Michael Whiting – Archuleta County  
Bentley Henderson – Archuleta County  
Ernie Williams – Dolores County  
Bobby Lieb – La Plata County  
Joe Kerby – La Plata County  
William Tookey – San Juan County  
Dick White – City of Durango  
Chris La May – Town of Bayfield  
Lana Hancock – Town of Dolores  
Alison deKay – Town of Ignacio  
Lee San Miguel – Town of Ignacio  
Andrea Philips – Town of Mancos  
David Mitchem – Town of Pagosa Springs

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director  
Antony Casale – Housing Coordinator  
Dr. Rick Smith – Telecom Regional Manager

Guests in Attendance:

Ken Charles – DOLA  
Elyse Ackerman – DOLA  
Gloria Kaasch-Buerger – City of Durango  
Laura Lewis Marchino – Region 9

**I. Call to Order**

The meeting was called to order at 1:17pm

***Motion to add SCAN Budget Allocation and Region 9 Contract the Decision section of the Agenda: Dick White. Second: Ernie Williams. Passed by a unanimous voice vote.***

**II. Strategic Plan**

The Board discussed the draft Strategic Plan with Facilitator Elyse Ackerman. Staff will make updates and changes and bring the second draft back to the Board in May.

**III. Consent Agenda: Minutes & Financials**

***Motion to Approve the Consent Agenda: Dick White, Second: Willy Tookey.*** Bobby Lieb had questions and concerns about cash flow. Staff stated that we are waiting for reimbursement from several DOLA grants, but would keep an eye on the cash flow. ***Passed by a unanimous voice vote.***

#### IV. Discussion Items:

##### SCAN:

There was discussion about financial planning documents that were in a Dropbox folder, that are now missing. This led to questions about the Dropbox folder, what exactly was in the folder, and trying to contact Paul Recanzone to see if he had access to the documents. Discussion also centered on the difference between the March 2013 SCAN policies and what was discussed at COG meetings and among members later in 2013. Staff was directed to find as much information as possible to reconcile the difference.

##### Telecom Legislation:

Staff updated the Board on the broadband legislation, HB1328 working through the State Capitol.

##### SWConnect Update:

Staff updated the Board on finding SWConnect a new “home”. Bobby Lieb asked how much longer the COG was going to pay for webhosting fees. Staff stated that April would be the last month.

#### V. Decision Items:

##### Southwest TPR:

Miriam Gillow-Wiles updated the Board on the SWTTPR vote to move under the COG in March.

***Motion to approve the TPR as an ongoing project starting July 1st: Ernie Williams. Second: Bobby Lieb.*** Dick White then asked if this was a program or a project. Chair Michael White said it would be an annual project as it does not belong to the COG. ***Passed by unanimous voice vote.***

##### Region 9 Contract:

Staff asked to extend the contract with Region 9 through the month of April since the annual audit is scheduled for the last week of April

***Motion approve contract between Region 9 and SWCCOG: Bobby Lieb. Second: Willy Tookey. Passed by unanimous voice vote.***

##### SCAN Budget Allocation:

Board members had questions regarding the last of the DOLA Telecom grant, including if DOLA would let us spend the contingency fund money and how to allocate the funds. Bobby Lieb asked if it would continue in the 75/25 split for the communities who have over spent. The Board discussed what communities had gone over their budgets and how much money was available to spend. Staff stated that there was enough money left in the contingency fund to cover all the overages from the communities with the 75/25 split.

***Motion to allocate unspent money to communities who exceeded their budget and any extra funds to Durango and Cortez: Andrea Phillips, Second: Bobby Lieb. Passed by unanimous voice vote.***

#### VI. Reports

##### Director’s Report:

There was no questions about the Director’s Report. Staff asked about the cost of the Capital Conference, and was told that the travel budget was available to spend however she chose.

##### Responsible Administrator Report:

There was no discussion.

Housing Report:

Tony Casale gave a verbal update and asked board members to contact any land lords or housing managers regarding the VASH Vouchers and reluctance of land lords to rent to people who are eligible for the vouchers. Dick White said he attended the meeting with the Governor's Chief of Staff and the Department of Housing regarding housing and that it was a very good meeting. He said that funding is moving away from crisis funding to a more sustainable and supportable, like the supportive housing toolkit.

Transit Report:

Ernie Williams suggested staff speak to John Whitney regarding Veterans Transit funding.

**VII. Other Items**

Michael Whiting reminded the Board that there was SCAN build info for each of the communities, and asked the Board to support Rural Philanthropy Days if requested to donate.

**VIII. Adjourned at 3:19pm**

DRAFT

ITEM NO. (ID # 1803)

DATE: 05/2/2014

## AGENDA REQUEST

\*

**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** February 2014 Financials

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- Financials (PDF)

**(s)siacnauu F1102 qrcar M : e081) s)siacnauu F: tuemqyca**  
**Southwest Colorado Council of Governments**  
**Combined Balance Sheet by Class**  
March 2014

	100-General	125-SWIMT	200-All Hazards	830-Telecom	900-SCAN	TOTAL
<b>ASSETS</b>						
Current Assets						
Checking/Savings						
1001 - 1st Southwest Bank	-119,396.96	0.00	0.00	0.00	0.00	-119,396.96
1010 - Petty Cash	151.39	0.00	0.00	0.00	0.00	151.39
Total Checking/Savings	-119,245.57	0.00	0.00	0.00	0.00	-119,245.57
Accounts Receivable						
1200 - Accounts Receivable	8,989.00	17,248.43	0.00	99,648.85	720.11	126,606.39
1215 - Grants receivable	0.00	0.00	0.00	0.00	0.00	0.00
Total Accounts Receivable	8,989.00	17,248.43	0.00	99,648.85	720.11	126,606.39
Total Current Assets	239,936.47	4,446.27	23,478.22	-273,085.50	5,224.54	0.00
1090 - Due To/ Due From	239,936.47	4,446.27	23,478.22	-273,085.50	5,224.54	0.00
1499 - Undeposited Funds	0.00	0.00	0.00	0.00	0.00	0.00
1550 - Prepaid expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Assets	239,936.47	4,446.27	23,478.22	-273,085.50	5,224.54	0.00
Total Current Assets	129,679.90	21,694.70	23,478.22	-173,436.65	5,944.65	7,360.82
<b>TOTAL ASSETS</b>	<b>129,679.90</b>	<b>21,694.70</b>	<b>23,478.22</b>	<b>-173,436.65</b>	<b>5,944.65</b>	<b>7,360.82</b>
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Current Liabilities						
Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
20000 - Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
Total Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Liabilities						
2200 - Deferred Revenue	0.00	0.00	0.00	0.00	0.00	0.00
2210 - Deferred Member Contributions	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Total Current Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Equity						
32000 - Retained Earnings	49,245.32	0.00	1,368.95	33,080.96	5,649.05	89,344.28
Net Income	80,434.58	21,694.70	22,109.27	-206,517.61	295.60	-81,983.46
Total Equity	129,679.90	21,694.70	23,478.22	-173,436.65	5,944.65	7,360.82
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>129,679.90</b>	<b>21,694.70</b>	<b>23,478.22</b>	<b>-173,436.65</b>	<b>5,944.65</b>	<b>7,360.82</b>

Southwest Colorado Council of Governments  
Profit & Loss by Class  
April 2014

	100-General	125-SWIMT	200-All Hazards	900-SCAN	TOTAL
<b>Income</b>					
4010 · Grant-DOLA Admin	13,036.95	0.00	0.00	0.00	13,036.95
<b>Total Income</b>	13,036.95	0.00	0.00	0.00	13,036.95
<b>Gross Profit</b>	13,036.95	0.00	0.00	0.00	13,036.95
<b>Expense</b>					
5009 · Bookkeeper	65.00	0.00	0.00	0.00	65.00
5200 · All Hazard Project	0.00	0.00	7,256.26	0.00	7,256.26
5401 · Software Maintenance (E-Tic)	0.00	0.00	0.00	700.00	700.00
5505 · Bank Fees	1.00	0.00	0.00	0.00	1.00
5523 · Payroll Processing Fees	56.66	0.00	0.00	0.00	56.66
5526 · Internet Connectivity (100 Mb)	0.00	0.00	0.00	1,250.00	1,250.00
5550 · Supplies	130.90	0.00	0.00	0.00	130.90
5558 · Insurance- Health	634.35	0.00	0.00	0.00	634.35
5566 · SWIMT Contract Reimb Exp	0.00	1,116.33	0.00	0.00	1,116.33
5580 · Salary & Wages	191.11	0.00	0.00	0.00	191.11
5585 · Payroll Tax Expense	2,403.85	0.00	0.00	0.00	2,403.85
5580 · Salary & Wages - Other	2,594.96	0.00	0.00	0.00	2,594.96
<b>Total 5580 · Salary &amp; Wages</b>	2,594.96	0.00	0.00	0.00	2,594.96
5587 · Worker's Compensation	1,450.00	0.00	0.00	0.00	1,450.00
5643 · Transit	750.00	0.00	0.00	0.00	750.00
<b>Total Expense</b>	5,682.87	1,116.33	7,256.26	1,950.00	16,005.46
<b>Net Income</b>	<b>7,354.08</b>	<b>-1,116.33</b>	<b>-7,256.26</b>	<b>-1,950.00</b>	<b>-2,968.51</b>



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## Southwest Colorado Council of Governments

04/28/14

## P&amp;L Budget vs. Actual 2014

Accrual Basis

January through December 2014

	100-General			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4004 · SWIMT Rev	0.00			
4005 · E-tics	0.00			
4006 · Dues Revenue	117,632.01	120,000.00	-2,367.99	98.0%
4007 · TPR	0.00	10,500.00	-10,500.00	0.0%
4009 · Fiber Lease Revenue	0.00			
4010 · Grant-DOLA Admin	13,036.95	14,000.00	-963.05	93.1%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	2,250.00	7,800.00	-5,550.00	28.8%
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00	6,700.00	-6,700.00	0.0%
4955 · In Kind Project Match- Construc	0.00			
4956 · In Kind Project Match- Admin	0.00			
<b>Total Income</b>	<b>132,918.96</b>	<b>159,000.00</b>	<b>-26,081.04</b>	<b>83.6%</b>
<b>Gross Profit</b>	<b>132,918.96</b>	<b>159,000.00</b>	<b>-26,081.04</b>	<b>83.6%</b>
<b>Expense</b>				
5009 · Bookkeeper	65.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5403 · Fiber Leasing Expe.	0.00			
5410 · Rent	0.00	12.00	-12.00	0.0%
5505 · Bank Fees	2.00			
5510 · Travel Exp	1,212.10	4,500.00	-3,287.90	26.9%
5512 · Meeting Exp	599.25	500.00	99.25	119.9%
5515 · Legal Fees	3,052.80	2,500.00	552.80	122.1%
5517 · Data Back Up Exp	0.00	325.00	-325.00	0.0%
5520 · Advertising	25.00	250.00	-225.00	10.0%
5521 · Telephone/Website/Internet	499.97	2,240.00	-1,740.03	22.3%
5523 · Payroll Processing Fees	451.83	1,800.00	-1,348.17	25.1%
5525 · Audit	0.00	7,500.00	-7,500.00	0.0%
5526 · Internet Connectivity (100 Mb)	0.00			
5530 · RAMP Fees	0.00			
5532 · Postage	0.92	125.00	-124.08	0.7%
5535 · Printing/Reproduction	45.58	500.00	-454.42	9.1%
5540 · Membership/Sub	350.00	400.00	-50.00	87.5%
5545 · Equipment/Computers	46.25			
5550 · Supplies	338.30	1,212.00	-873.70	27.9%
5555 · Liability Insurance	2,212.00	2,203.00	9.00	100.4%
5558 · Insurance- Health	3,171.75	8,220.00	-5,048.25	38.6%
5565 · SWIMT Contract Wages	0.00			
5566 · SWIMT Contract Reimb Exp	0.00			
5568 · SWIMT Team Exp.	0.00			
5570 · Car Allowance/Mileage	1,200.00	6,100.00	-4,900.00	19.7%
5580 · Salary & Wages	15,551.67	67,500.00	-51,948.33	23.0%
5587 · Worker's Compensation	1,450.00			
5636 · Admin Project Expense	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	35.88			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	4,750.00	7,800.00	-3,050.00	60.9%
5645 · Project Construction	0.00			
5650 · Conference/Seminars/Training	225.00	1,000.00	-775.00	22.5%
5660 · Contract Services	9,845.00	6,700.00	3,145.00	146.9%
5955 · In Kind Project expense- Constr	0.00			
5956 · In Kind project Exp.- Admin	0.00			
<b>Total Expense</b>	<b>45,130.30</b>	<b>121,387.00</b>	<b>-76,256.70</b>	<b>37.2%</b>
<b>Net Income</b>	<b>87,788.66</b>	<b>37,613.00</b>	<b>50,175.66</b>	<b>233.4%</b>

Attachment: Financials (1803 : March 2014 Financials)

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04/28/14

Accrual Basis

**Southwest Colorado Council of Governments**  
**P&L Budget vs. Actual 2014**  
 January through December 2014

## 125-SWIMT

	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4004 · SWIMT Rev	53,877.76	54,000.00	-122.24	99.8%
4005 · E-tics	0.00			
4006 · Dues Revenue	0.00			
4007 · TPR	0.00			
4009 · Fiber Lease Revenue	0.00			
4010 · Grant-DOLA Admin	0.00			
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match- Construc	0.00			
4956 · In Kind Project Match- Admin	0.00			
<b>Total Income</b>	<b>53,877.76</b>	<b>54,000.00</b>	<b>-122.24</b>	<b>99.8%</b>
<b>Gross Profit</b>	<b>53,877.76</b>	<b>54,000.00</b>	<b>-122.24</b>	<b>99.8%</b>
<b>Expense</b>				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5403 · Fiber Leasing Expe.	0.00			
5410 · Rent	0.00			
5505 · Bank Fees	0.00			
5510 · Travel Exp	0.00			
5512 · Meeting Exp	0.00			
5515 · Legal Fees	0.00			
5517 · Data Back Up Exp	0.00			
5520 · Advertising	0.00			
5521 · Telephone/Website/Internet	0.00			
5523 · Payroll Processing Fees	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5530 · RAMP Fees	0.00			
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5545 · Equipment/Computers	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5558 · Insurance- Health	0.00			
5565 · SWIMT Contract Wages	0.00	41,700.00	-41,700.00	0.0%
5566 · SWIMT Contract Reimb Exp	33,299.39			
5568 · SWIMT Team Exp.	0.00	8,200.00	-8,200.00	0.0%
5570 · Car Allowance/Mileage	0.00			
5580 · Salary & Wages	0.00	4,100.00	-4,100.00	0.0%
5587 · Worker's Compensation	0.00			
5636 · Admin Project Expense	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5645 · Project Construction	0.00			
5650 · Conference/Seminars/Training	0.00			
5660 · Contract Services	0.00			
5955 · In Kind Project expense- Constr	0.00			
5956 · In Kind project Exp.- Admin	0.00			
<b>Total Expense</b>	<b>33,299.39</b>	<b>54,000.00</b>	<b>-20,700.61</b>	<b>61.7%</b>
<b>Net Income</b>	<b>20,578.37</b>	<b>0.00</b>	<b>20,578.37</b>	<b>100.0%</b>

Attachment: Financials (1803 : March 2014 Financials)

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04/28/14

Accrual Basis

**Southwest Colorado Council of Governments**  
**P&L Budget vs. Actual 2014**  
 January through December 2014

## 200-All Hazards

	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4004 · SWIMT Rev	0.00			
4005 · E-tics	0.00			
4006 · Dues Revenue	0.00			
4007 · TPR	0.00			
4009 · Fiber Lease Revenue	0.00			
4010 · Grant-DOLA Admin	0.00			
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	35,880.75	244,800.00	-208,919.25	14.7%
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match- Construc	0.00			
4956 · In Kind Project Match- Admin	0.00			
<b>Total Income</b>	<b>35,880.75</b>	<b>244,800.00</b>	<b>-208,919.25</b>	<b>14.7%</b>
<b>Gross Profit</b>	<b>35,880.75</b>	<b>244,800.00</b>	<b>-208,919.25</b>	<b>14.7%</b>
<b>Expense</b>				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	18,891.65	224,448.00	-205,556.35	8.4%
5401 · Software Maintenance (E-Tic)	0.00			
5403 · Fiber Leasing Expe.	0.00			
5410 · Rent	0.00			
5505 · Bank Fees	0.00			
5510 · Travel Exp	0.00	566.00	-566.00	0.0%
5512 · Meeting Exp	0.00			
5515 · Legal Fees	0.00			
5517 · Data Back Up Exp	0.00			
5520 · Advertising	0.00			
5521 · Telephone/Website/Internet	0.00			
5523 · Payroll Processing Fees	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5530 · RAMP Fees	0.00			
5532 · Postage	0.00	0.00	0.00	0.0%
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5545 · Equipment/Computers	0.00			
5550 · Supplies	37.84	1,288.00	-1,250.16	2.9%
5555 · Liability Insurance	0.00			
5558 · Insurance- Health	0.00			
5565 · SWIMT Contract Wages	0.00			
5566 · SWIMT Contract Reimb Exp	0.00			
5568 · SWIMT Team Exp.	0.00			
5570 · Car Allowance/Mileage	0.00			
5580 · Salary & Wages	0.00	15,762.00	-15,762.00	0.0%
5587 · Worker's Compensation	0.00			
5636 · Admin Project Expense	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5640 · Consulting	2,098.25	2,100.00	-1.75	99.9%
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5645 · Project Construction	0.00			
5650 · Conference/Seminars/Training	0.00			
5660 · Contract Services	0.00			
5955 · In Kind Project expense- Constr	0.00			
5956 · In Kind project Exp.- Admin	0.00			
<b>Total Expense</b>	<b>21,027.74</b>	<b>244,164.00</b>	<b>-223,136.26</b>	<b>8.6%</b>
<b>Net Income</b>	<b>14,853.01</b>	<b>636.00</b>	<b>14,217.01</b>	<b>2,335.4%</b>

Attachment: Financials (1803 : March 2014 Financials)



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04/28/14

Accrual Basis

## Southwest Colorado Council of Governments

## P&amp;L Budget vs. Actual 2014

January through December 2014

## 830-Telecom

	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4004 · SWIMT Rev	0.00			
4005 · E-tics	0.00			
4006 · Dues Revenue	0.00			
4007 · TPR	0.00			
4009 · Fiber Lease Revenue	0.00			
4010 · Grant-DOLA Admin	15,600.87			
4020 · Grant DOLA-Construction	99,632.82			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	778.50			
4951 · Match-GOV Construction	107.75			
4952 · Region 9-Matching Funds	2,034.54			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match- Construc	95,399.21			
4956 · In Kind Project Match- Admin	1,847.31			
<b>Total Income</b>	<b>215,401.00</b>			
<b>Gross Profit</b>				
	215,401.00			
<b>Expense</b>				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5403 · Fiber Leasing Expe.	0.00			
5410 · Rent	0.00			
5505 · Bank Fees	0.00			
5510 · Travel Exp	0.00			
5512 · Meeting Exp	0.00			
5515 · Legal Fees	619.20			
5517 · Data Back Up Exp	0.00			
5520 · Advertising	0.00			
5521 · Telephone/Website/Internet	0.00			
5523 · Payroll Processing Fees	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5530 · RAMP Fees	0.00			
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5545 · Equipment/Computers	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5558 · Insurance- Health	0.00			
5565 · SWIMT Contract Wages	0.00			
5566 · SWIMT Contract Reimb Exp	0.00			
5568 · SWIMT Team Exp.	0.00			
5570 · Car Allowance/Mileage	0.00			
5580 · Salary & Wages	5,250.00			
5587 · Worker's Compensation	0.00			
5636 · Admin Project Expense	5,541.94			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	13,751.87			
5640 · Consulting	3,670.80			
5641 · Regional Project Mgmt	7,476.50			
5642 · Project Engineering & Mgmt	2,164.10			
5643 · Transit	0.00			
5645 · Project Construction	286,197.68			
5650 · Conference/Seminars/Training	0.00			
5660 · Contract Services	0.00			
5955 · In Kind Project expense- Constr	95,399.21			
5956 · In Kind project Exp.- Admin	1,847.31			
<b>Total Expense</b>	<b>421,918.61</b>			
<b>Net Income</b>	<b>-206,517.61</b>			

Attachment: Financials (1803 : March 2014 Financials)

12:31 PM

## Southwest Colorado Council of Governments

04/28/14

## P&amp;L Budget vs. Actual 2014

Accrual Basis

January through December 2014

	900-SCAN			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4001 · Fiber Access (ramp) fee	0.00	12,600.00	-12,600.00	0.0%
4002 · Internet Usage	0.00	15,000.00	-15,000.00	0.0%
4004 · SWIMT Rev	0.00			
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4006 · Dues Revenue	0.00			
4007 · TPR	0.00			
4009 · Fiber Lease Revenue	3,105.00	11,700.00	-8,595.00	26.5%
4010 · Grant-DOLA Admin	0.00	10,200.00	-10,200.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match- Construc	0.00			
4956 · In Kind Project Match- Admin	0.00			
<b>Total Income</b>	<b>11,505.00</b>	<b>57,900.00</b>	<b>-46,395.00</b>	<b>19.9%</b>
<b>Gross Profit</b>	<b>11,505.00</b>	<b>57,900.00</b>	<b>-46,395.00</b>	<b>19.9%</b>
<b>Expense</b>				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	2,800.00	8,400.00	-5,600.00	33.3%
5403 · Fiber Leasing Expe.	0.00	11,115.00	-11,115.00	0.0%
5410 · Rent	0.00			
5505 · Bank Fees	0.00			
5510 · Travel Exp	0.00			
5512 · Meeting Exp	0.00			
5515 · Legal Fees	0.00			
5517 · Data Back Up Exp	0.00			
5520 · Advertising	0.00			
5521 · Telephone/Website/Internet	0.00			
5523 · Payroll Processing Fees	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	5,000.00	15,000.00	-10,000.00	33.3%
5530 · RAMP Fees	0.00	12,600.00	-12,600.00	0.0%
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5545 · Equipment/Computers	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5558 · Insurance- Health	0.00			
5565 · SWIMT Contract Wages	0.00			
5566 · SWIMT Contract Reimb Exp	0.00			
5568 · SWIMT Team Exp.	0.00			
5570 · Car Allowance/Mileage	0.00			
5580 · Salary & Wages	0.00			
5587 · Worker's Compensation	0.00			
5636 · Admin Project Expense	0.00			
5637 · SCAN GM	5,359.40	10,200.00	-4,840.60	52.5%
5638 · Region 9 EDD	0.00			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5645 · Project Construction	0.00			
5650 · Conference/Seminars/Training	0.00			
5660 · Contract Services	0.00			
5955 · In Kind Project expense- Constr	0.00			
5956 · In Kind project Exp.- Admin	0.00			
<b>Total Expense</b>	<b>13,159.40</b>	<b>57,315.00</b>	<b>-44,155.60</b>	<b>23.0%</b>
<b>Net Income</b>	<b>-1,654.40</b>	<b>585.00</b>	<b>-2,239.40</b>	<b>-282.8%</b>

Attachment: Financials (1803 : March 2014 Financials)

12:31 PM

## Southwest Colorado Council of Governments

## P&amp;L Budget vs. Actual 2014

January through December 2014

04/28/14

Accrual Basis

	TOTAL			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4001 · Fiber Access (ramp) fee	0.00	12,600.00	-12,600.00	0.0%
4002 · Internet Usage	0.00	15,000.00	-15,000.00	0.0%
4004 · SWIMT Rev	53,877.76	54,000.00	-122.24	99.8%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4006 · Dues Revenue	117,632.01	120,000.00	-2,367.99	98.0%
4007 · TPR	0.00	10,500.00	-10,500.00	0.0%
4009 · Fiber Lease Revenue	3,105.00	11,700.00	-8,595.00	26.5%
4010 · Grant-DOLA Admin	28,637.82	24,200.00	4,437.82	118.3%
4020 · Grant DOLA-Construction	99,632.82	0.00	99,632.82	100.0%
4040 · Grant-Transit	2,250.00	7,800.00	-5,550.00	28.8%
4041 · All Hazards Grant	35,880.75	244,800.00	-208,919.25	14.7%
4950 · Match-GOV Admin	778.50	0.00	778.50	100.0%
4951 · Match-GOV Construction	107.75	0.00	107.75	100.0%
4952 · Region 9-Matching Funds	2,034.54	0.00	2,034.54	100.0%
4953 · Housing Matching Funds	0.00	6,700.00	-6,700.00	0.0%
4955 · In Kind Project Match- Construc	95,399.21	0.00	95,399.21	100.0%
4956 · In Kind Project Match- Admin	1,847.31	0.00	1,847.31	100.0%
<b>Total Income</b>	<b>449,583.47</b>	<b>515,700.00</b>	<b>-66,116.53</b>	<b>87.2%</b>
<b>Gross Profit</b>	<b>449,583.47</b>	<b>515,700.00</b>	<b>-66,116.53</b>	<b>87.2%</b>
<b>Expense</b>				
5009 · Bookkeeper	65.00	0.00	65.00	100.0%
5200 · All Hazard Project	18,891.65	224,448.00	-205,556.35	8.4%
5401 · Software Maintenance (E-Tic)	2,800.00	8,400.00	-5,600.00	33.3%
5403 · Fiber Leasing Expe.	0.00	11,115.00	-11,115.00	0.0%
5410 · Rent	0.00	12.00	-12.00	0.0%
5505 · Bank Fees	2.00	0.00	2.00	100.0%
5510 · Travel Exp	1,212.10	5,066.00	-3,853.90	23.9%
5512 · Meeting Exp	599.25	500.00	99.25	119.9%
5515 · Legal Fees	3,672.00	2,500.00	1,172.00	146.9%
5517 · Data Back Up Exp	0.00	325.00	-325.00	0.0%
5520 · Advertising	25.00	250.00	-225.00	10.0%
5521 · Telephone/Website/Internet	499.97	2,240.00	-1,740.03	22.3%
5523 · Payroll Processing Fees	451.83	1,800.00	-1,348.17	25.1%
5525 · Audit	0.00	7,500.00	-7,500.00	0.0%
5526 · Internet Connectivity (100 Mb)	5,000.00	15,000.00	-10,000.00	33.3%
5530 · RAMP Fees	0.00	12,600.00	-12,600.00	0.0%
5532 · Postage	0.92	125.00	-124.08	0.7%
5535 · Printing/Reproduction	45.58	500.00	-454.42	9.1%
5540 · Membership/Sub	350.00	400.00	-50.00	87.5%
5545 · Equipment/Computers	46.25	0.00	46.25	100.0%
5550 · Supplies	376.14	2,500.00	-2,123.86	15.0%
5555 · Liability Insurance	2,212.00	2,203.00	9.00	100.4%
5558 · Insurance- Health	3,171.75	8,220.00	-5,048.25	38.6%
5565 · SWIMT Contract Wages	0.00	41,700.00	-41,700.00	0.0%
5566 · SWIMT Contract Reimb Exp	33,299.39	0.00	33,299.39	100.0%
5568 · SWIMT Team Exp.	0.00	8,200.00	-8,200.00	0.0%
5570 · Car Allowance/Mileage	1,200.00	6,100.00	-4,900.00	19.7%
5580 · Salary & Wages	20,801.67	87,362.00	-66,560.33	23.8%
5587 · Worker's Compensation	1,450.00	0.00	1,450.00	100.0%
5636 · Admin Project Expense	5,541.94	0.00	5,541.94	100.0%
5637 · SCAN GM	5,359.40	10,200.00	-4,840.60	52.5%
5638 · Region 9 EDD	13,787.75	0.00	13,787.75	100.0%
5640 · Consulting	5,769.05	2,100.00	3,669.05	274.7%
5641 · Regional Project Mgmt	7,476.50	0.00	7,476.50	100.0%
5642 · Project Engineering & Mgmt	2,164.10	0.00	2,164.10	100.0%
5643 · Transit	4,750.00	7,800.00	-3,050.00	60.9%
5645 · Project Construction	286,197.68	0.00	286,197.68	100.0%
5650 · Conference/Seminars/Training	225.00	1,000.00	-775.00	22.5%
5660 · Contract Services	9,845.00	6,700.00	3,145.00	146.9%
5955 · In Kind Project expense- Constr	95,399.21	0.00	95,399.21	100.0%
5956 · In Kind project Exp.- Admin	1,847.31	0.00	1,847.31	100.0%
<b>Total Expense</b>	<b>534,535.44</b>	<b>476,866.00</b>	<b>57,669.44</b>	<b>112.1%</b>
<b>Net Income</b>	<b>-84,951.97</b>	<b>38,834.00</b>	<b>-123,785.97</b>	<b>-218.8%</b>

Attachment: Financials (1803 : March 2014 Financials)

ITEM NO. (ID # 1805)

DATE: 05/2/2014

## AGENDA REQUEST

\*

**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** Strategic Plan - 2nd Draft

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- SWCCOG Strategic Plan April 2014 Draft v2 (DOC)



## SWCCOG 2014 Strategic Plan

### **OVERVIEW**

The Southwest Colorado Council of Governments (SWCCOG) met in January and April to discuss goals, strategies, opportunities, and needs.

Over the past few years, the SWCCOG has focused primarily on the development of regional partnerships and the SCAN network. The organization has recently hired a full time executive director, and is ready to look to the future. With SCAN nearly up and operational, the SWCCOG has many opportunities for regional collaboration. This strategic plan is intended to help prioritize regional opportunities, and define the SWCCOG's role within the southwest of Colorado.

The following outlines the goals, ideas, and issues identified by the SWCCOG membership for the organization to focus on in 2014 and moving into 2015.

### **SWCCOG TODAY**

#### **VISION**

The SWCCOG will have an engaged an enthusiastic membership base, that directly or indirectly works to improve regional programs and services.

The SWCCOG will be a strong advocate for regional issues, a clearinghouse for its members and a resource for best management practices for its communities. The SWCCOG will work to reduce redundancy, operate an efficient administrative infrastructure, and will enhance the work done by its members within each member community and the region.

#### **MISSION**

The SWCCOG's mission is to continue to increase efficient use of regional resources, provide a focused venue for regional discussion, and help improve the provision of regional services.

#### **Mission Background:**

Members of the SWCCOG value the organization for its ability to:

- Offer a local government focused forum and regular improving communication in way not possible through other regional organizations that have a broader membership and specific focus (i.e. economic development, transportation).



- Creates the opportunity for development of a regional voice on common needs and issues while recognizing the diversity of the communities comprising the SWCCOG.
- Allows member jurisdictions to think and solve challenges regionally.
- Provides opportunity for economies of scale through the sharing of resources and the aggregation of demand for services.

Many challenges faced by the region are best approached collectively as each entity is part of a larger voice through participation in SWCCOG.

Members of the SWCCOG believe the organization can continue to grow in value to its participation by looking for opportunities to:

1. Reduce redundancy in services offered throughout southwest Colorado.
2. Consolidate the number of meetings currently attended by all jurisdictions.
3. Providing financial return on investments to member jurisdictions.
4. Allowing each jurisdictions dollar spent to go farther by aggregating efforts.

### **SWCCOG 2014 GOALS & PRIORITIES**

It is the primary goal of the SWCCOG to continue to make forward progress on the following each year:

- Develop a Business Plan and Operating Strategy for the nearly complete SCAN Network.
- Continue to participate in discussions with AAA on that organizations future needs.
- Identify priority shared service opportunities; develop a rate structure, and a fee for service agreement.
- Convene a work session with all regional housing entities to clearly define *HOW* the COG can plan a role in regional housing discussions without duplicating existing services (see Roles discussion below).
- Continue to evaluate and prioritize other programmatic areas, in response to new opportunities available throughout the region.

- Continue outreach to non-member jurisdictions and the Tribes, and demonstrate the growing value of the SWCCOG to these organizations.
- Identify the short and long-term operational costs for the SWCCOG, and develop funding strategies to ensure long-term financial health of the organization.

### **SWCCOG ORGANIZATIONAL OPPORTUNITIES**

The SWCOG has several opportunities to increase value to its members. These include:

- The ability to leverage funds. Many of the smaller community struggle to match grants, or can only accomplish a limited number of projects each year. This is a significant benefit to the smaller communities.
- The ability to aggregate demand and share costs on common service needs of each organization and community. Opportunities for shared services could be explored for the following:
- The region is linked in many areas including transportation, communication, economic development, and tourism, yet each community also has its own unique set of needs and issues. The SWCCOG offers an opportunity to work together on common links. The COG's role in each of these topics should continue to be clearly defined.

### **SWCCOG CURRENT LANDSCAPE**

As a relatively new organization, the SWCCOG faces ongoing challenges to successful implementation of its mission. These include making sure that participating jurisdictions receive a fair share of services/value from the organization, that the organization itself is able to fully capture its fair share of services from the State (funding opportunities, technical assistance), recruiting/retaining members (not all jurisdictions are members of the COG), and development of reliable long-term funding.

## SWCCOG REGIONAL SERVICES & SWCCOG ROLE IN SERVICE PROVISION

### SWCCOG Direct Services:

#### TELECOMMUNICATIONS

The SWCCOG is near completion of a regional broadband network. The COG must now develop a strategy for successful operation of the network in partnership with all SCAN participants. In order to ensure successful operation of the SCAN Network the following steps need to take place.

- Complete construction
- Develop an operation plan that addresses:
  - **Ensure understanding of the COG's bottom line financial needs to operate the SCAN network**
  - **Work with communities to purchase internet through the COG— if communities do not join the COG network, the COG will be challenged to financially manage the network**
  - **Develop agreements between users**
  - **Determine final operating costs and how to distribute between users**
  - **Identify maintenance responsibilities**
  - **Determine how to share revenues between COG, and communities**
  - **Develop an equipment replacement funding strategy and replacement schedule (CIP)**
- Identify necessary agreements to be drafted and executed such as MOU/IGA's between spoke and hubs, internet purchase agreements.
- Finalization of the model for leasing to private entities for direct service provision to communities.
- Remain actively engaged with issues around SB152 and the High Cost Fund.

AAA

The SWCCOG has been in discussion with the Area Agency on Aging (AAA) regarding future administration of AAA. The SWCCOG remains open to discussion on how the SWCCOG could partner with AAA's moving forward.

SHARED SERVICES

The SWCCOG is uniquely positioned to help members aggregate demand for a share common services, and provide opportunities for cost savings. This could be done either through the COG itself, providing an income stream to help support the COG, or through intergovernmental agreements utilizing local government staffs with the COG acting as a "broker" to help identify opportunities. The following areas have been identified where opportunities for shared services may exist. This opportunity may exist for both local governments, as well as regional non-profit organizations:

- IT
- Grant writing
- GIS
- Training
- Recycling
- Planning
- Purchasing
- Fleet/Maintenance
- Back office
- Urban Forestry
- HR
- Invasive species/weed control

The COG should conduct a needs survey to prioritize which shared services to focus on, identify local government assets that might be shared, develop a fee schedule, and determine the best method to provide the service (retainer, COG staff, partner local jurisdiction Staff).

There may also be a need regionally for equipment that communities can not afford/justify ownership of individually that could be collectively acquired and shared.

**SWCCOG INDIRECT SERVICES:**HOUSING:

There are numerous housing organizations within the southwest region. The COG's role is to augment and support these existing organizations, not to

become another housing authority/agency. The SWCCOG is uniquely situated to help build additional capacity to address housing needs within the region by:

- Provide a single point of entry for all housing entities to approach partner local governments regarding projects, and financial support.
- Provide grant writing assistance
- Provide technical assistance
- Provide administrative support to regional housing agencies to reduce costs and improve value through the provision of shared services such as IT, marketing, maintenance, and financial planning/budgeting/accounting.
- Provide a forum for ongoing evaluation of housing needs/gaps and project development to address those needs.

#### TRANSPORTATION

Transit – Regional Coordinating Council  
TPR

#### FUTURE DISCUSSION ITEMS

- Tourism
- Environment
- Economic Development
- Emergency Management
- Grantsmanship
- Public Lands
- Regional Advocacy

#### NEXT STEPS

- Development of work plan around goals/priorities identified
- Creation of standing working groups where necessary (SCAN, TRP, AAA)
- Continued discussion on other program areas
- Bi-annual evaluation of Vision/Mission/Goals & Work Plan

SWCOG DRAFT STRATEGIC PLAN

4/28/2014

6

ITEM NO. (ID # 1806)

DATE: 05/2/2014

## AGENDA REQUEST

\*

**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** SCAN Business Plan

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- SCAN Business Plan (DOCX)

I am waiting on the revised version of the Business Plan for SCAN from Dr. Rick. My apologies this has not in the Packet. I will send it out as soon as I receive it.

-Miriam

ITEM NO. (ID # 1811)

DATE: 05/2/2014

## AGENDA REQUEST

\*

**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** Broadband White Paper

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- Broadband White Paper DRAFT (DOCX)



## Broadband White Paper

### *Use, Economic Impact, and Policy Implications*

In cooperation with The La Plata County Economic Development Alliance

When people think of the internet, increasingly they think of using the internet to instantly send and receive large volumes of data, such as watching movies on Netflix or Hulu. Although broadband technology is technically a way of transmitting information over the internet, in popular terminology, it is synonymous with high speed internet access<sup>1</sup>. Broadband is the way people get high speed internet.

In a location where broadband is accessible and affordable, families can talk to relatives via Skype, students can do research and take classes/earn degrees, doctors can transmit health records to work with their patients anywhere in the world, and businesses can work in the “cloud” and take payments online to reduce overhead. Almost of these actions would be hampered or even impossible without broadband. Broadband is a key enabler of a better quality of life for people and better opportunities for businesses to start, grow, and flourish.

This this paper will 1) provide a better understanding of what broadband is, 2) show how broadband provides economic and educational impact, 3) look at geography and broadband access, and 4) develop policy recommendations for broadband in Colorado.

### **Demand and Investment in Broadband**

#### *Demand*

There is a wide range of opinions regarding what speed constitutes high speed internet access. The FCC routinely evaluates how many households have access to internet speeds of at least 200 kilobytes per second (kpbs) or higher. Other studies talk about internet speeds 3 megabytes per second (mbps), 4 mbps, or more as high speed access. Some studies only define broadband as the type of access and ignore speeds<sup>2</sup>.

The best way to see what constitutes broadband is to look at what different speeds allow people to do, and what different types of households and facilities need to work with streaming information. The FCC provides a good overview of what different speeds allow households to do (next page).

<sup>1</sup> For the technical definition, see <http://www.webopedia.com/TERM/B/broadband.html> . For the popular definition, see <http://www.pcmag.com/encyclopedia/term/38932/broadband>

<sup>2</sup> See, for example: [http://www.ntia.doc.gov/files/ntia/publications/ntia\\_internet\\_use\\_report\\_february\\_2011.pdf](http://www.ntia.doc.gov/files/ntia/publications/ntia_internet_use_report_february_2011.pdf)

**FCC Summary of Use and Speed Requirements<sup>3</sup>**

	<b>Light Use</b> (Basic functions only: email, web surfing, basic streaming video)	<b>Moderate Use</b> (Basic functions plus <i>one</i> high-demand application: streaming High Definition (HD), video conferencing, OR online gaming)	<b>High Use</b> (Basic functions plus <i>more</i> <i>than one</i> high demand application running at the same time)
1 user on 1 device (e.g., laptop, tablet, or game console)	Basic	Basic	Medium
2 users or devices at a time	Basic	Basic	Medium/Advanced
3 users or devices at a time	Basic	Basic/Medium	Advanced
4 users or devices at a time	Basic/Medium	Medium	Advanced

Basic Service = 1 to 2 Mbps\*  
 Medium Service = 6 to 15 Mbps  
 Advanced Service = More than 15 Mbps

Traditional uses of the internet such as email and basic web surfing require little more than 1 to 2 mbps, even with multiple users. However, larger users (such as families with children, college students sharing an apartment, and businesses) need higher speeds. Another consideration is that the things that people use the internet are changing quickly. Streaming video, video conferencing, the ability to work remotely, accessing large volumes of data, voice over internet protocol (VOIP), and high resolution file transfers are prerequisites for many internet users in this day and age. For locations with three or more internet users, 6 mbps is a minimum definition for high speed internet.

Other reports by the FCC show that loading speeds for websites are maximized at 10 mbps<sup>4</sup>. Households are continuing to migrate to higher speed internet access. This migration to higher speeds tends to slow down at 10 mbps<sup>5</sup>. Finally, the National Telecommunication and Information Administration (NTIA) estimates that businesses generally need even higher broadband speeds, as they typically have more users and larger data demand<sup>6</sup>. All of this suggests that a good threshold for high speed internet access

<sup>3</sup> <https://www.fcc.gov/guides/household-broadband-guide>  
<sup>4</sup> <http://www.fcc.gov/measuring-broadband-america/2013/February>  
<sup>5</sup> Ibid, chart 2.  
<sup>6</sup> [http://www.ntia.doc.gov/files/ntia/publications/jobs\\_broadband\\_report\\_nov2013\\_final.pdf](http://www.ntia.doc.gov/files/ntia/publications/jobs_broadband_report_nov2013_final.pdf)

is no less than 6 mbps for households and 25 mbps for businesses, and higher for education, depending on the size of the institution.

#### *Investment*

While there is clearly demand for higher and higher broadband speeds, supply is challenged by the economics of investment. Broadband investment is most likely to yield profits where the highest density of customers exists. This allows organizations to spread the investment cost across a large number of users and generate a return more quickly. In places with fewer potential customers, a positive return on investment is much more difficult to achieve.

The International Telecommunications Union (ITU) estimates that the price of internet access fell by 82% globally between 2008 and 2012<sup>7</sup>. However, this means declining revenues and rapid obsolescence of investments for providers. This makes it challenging for a private firm to recoup its investment. Thus while the need for higher speed internet is increasing, areas where inadequate bandwidth run the risk of falling further behind as high capital costs and rapidly falling prices make successful investments even more difficult.

#### **Broadband and Economic Growth**

Does broadband help increase economic growth and employment? This question has become a hot research topic in recent years. The general consensus is that there is a positive impact to economic growth and employment.

The most comprehensive review of the research on the economic impact of broadband was conducted by the ITU in 2012<sup>8</sup>. They reviewed almost all the research conducted to date, and found that broadband does indeed have a positive impact on economic growth. The study found that the economic benefits of broadband are most clear when:

- Areas had *no access* to broadband prior to its installation;
- *Adoption*, or the use of broadband, is high. Access to broadband is necessary but not sufficient for economic growth;
- *Scaling* occurs. That is, the higher the percentage of broadband adopters in a geography, the greater the economic impact;
- Industries that have *high transaction or labor costs*—such as financial services and tourism—adopt broadband; and
- There are improvements in *operations* at existing companies, and new companies emerge tied to new technology opportunities.

In practice, these findings mean lower costs for businesses and consumers, new revenue opportunities, and improvements to quality of life. Broadband can help companies store their data offsite, preventing system crashes from costing tens of thousands of dollars in lost time and information. Broadband

<sup>7</sup> <http://www.un.org/apps/news/story.asp?NewsID=44242&Cr=broadband&Cr1=#.Uv2QUbTwt3U>

<sup>8</sup> [http://www.itu.int/ITU-D/treg/broadband/ITU-BB-Reports\\_Impact-of-Broadband-on-the-Economy.pdf](http://www.itu.int/ITU-D/treg/broadband/ITU-BB-Reports_Impact-of-Broadband-on-the-Economy.pdf)

connectivity allows retailers to compete online, increasing their sales<sup>9</sup> while enabling sole proprietors to work remotely, which can boost the economy in the area where they live<sup>10</sup>. Broadband also allows employees to telecommute, reducing the costs that businesses have for physical space, as well as wear and tear on public infrastructure, and pollution from commuting.

Two examples of how broadband affects a company's growth and economic development can be found in Southwest Colorado. The first firm, a multinational engineering and manufacturing firm, adopted broadband two years ago. As a result, they migrated their data to the cloud; integrated their computer systems; expanded remote monitoring, conferencing, and training; switched phone service to Voice-Over-Internet (VOIP), established electronic transfers for payment processing; and adopted e-commerce for vendors. The company is now saving well over \$150,000 per year in operation costs. A second company was recently formed to create a new technology specific for high speed internet. This firm now employs 700 people in two locations in Colorado. These jobs would not exist without adequate broadband infrastructure.

**Commented [JK1]:** Are there some urban examples that could be added, e.g. Adam's County EDC?

#### **Broadband and Education**

With the proliferation of access to the internet, online courses and degrees have become widespread. These classes and degree programs range from GED programs all the way to PhDs. The local school districts have embraced broadband as another tool for K-12 education. Several of the smaller districts in the SW Colorado region have started using technology on a daily basis by creating one to one classrooms (one student per device – iPads or laptops). Students in these rural districts are able to access additional information and learning opportunities, as well as becoming prepared for the use of technology in the workforce.

#### **Geography and Broadband**

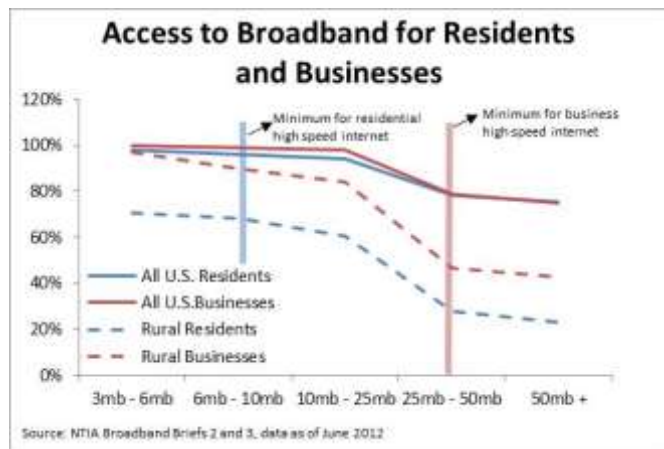
The NTIA has conducted several studies and found that residential and business broadband access is generally good. As of June 2012, almost 98% of all residents and 99% of all U.S. businesses had access to 3 mpbs download speed or greater<sup>11</sup>. Roughly 75% of all residents and businesses had access to speeds of 50 mbps or more. However, there are key disparities for rural areas. The chart below (next page) shows, first, that rural residents and businesses have lower access to broadband than the nation overall. For example, only 68% of rural residents have access to download speeds of 6 mbps or greater, compared to 96% of the overall population. Second, as we noted earlier, businesses generally need higher speed broadband than homes. Whereas 96% of residents have access to at least 6 mbps download speeds or

<sup>9</sup> [http://www.connectednation.org/sites/default/files/cn\\_biz\\_whitepaper2012\\_final.pdf](http://www.connectednation.org/sites/default/files/cn_biz_whitepaper2012_final.pdf) provides a complete list of benefits of high speed internet for businesses.

<sup>10</sup> A recent analysis by the Western Colorado Economic Alliance found that no fewer than 55 sole proprietors have grown businesses that now employ over 2,000 people on the Western Slope, contributing to the economic diversification of the region. Much of this job growth would not have been possible without broadband.

<sup>11</sup> [http://www.ntia.doc.gov/files/ntia/publications/usbb\\_avail\\_report\\_05102013.pdf](http://www.ntia.doc.gov/files/ntia/publications/usbb_avail_report_05102013.pdf) and [http://www.ntia.doc.gov/files/ntia/publications/jobs\\_broadband\\_report\\_nov2013\\_final.pdf](http://www.ntia.doc.gov/files/ntia/publications/jobs_broadband_report_nov2013_final.pdf)

more, only 79% of businesses have access to 25 mbps or more, and less than half of rural businesses have access to 25 mbps download speeds or more.



Residential areas that lack broadband are less attractive both to families, the increasing number of “lone eagles” who either work for themselves or work remotely, and retaining citizens who want to continue or further education. Areas that lack broadband either because they are in rural areas or in a “donut hole” in urban areas where the cost to extend service is too expensive, will find it difficult or even impossible to grow or retain companies in innovative fields such as technology or health care, while also affording fewer opportunities for other firms to sell products online or generate efficiencies and costs savings through technology. While these areas typically have less access to traditional educational opportunities, the lack of broadband compounds the lack of access.

Adoption of broadband is also important. Recent studies by NTIA found that 72% of Colorado households had adopted broadband by 2010<sup>12</sup>. The NTIA study also found that certain households were less likely to use broadband than others. Among those household types were rural households, low income households, and the elderly. One thing to note is that the NTIA study took a very wide definition of broadband, including services that could be less than 1 mbps in speed. A more recent survey by the FCC looked at broadband by speed found only about 64% of households in Colorado had adopted speeds of 3 mbps or greater by the end of 2012<sup>13</sup>. While the adoption rate is likely higher for businesses, it is also almost certainly lower for them in rural areas.

**Policy Recommendations**

Broadband is a utility for businesses, education, and residential customers, no different than water, sewer, telephone service, electricity, and roads. Without widespread broadband access and adoption, the Colorado economy and residents will not achieve their full potential. Areas without adequate internet

<sup>12</sup> [http://www.ntia.doc.gov/files/ntia/publications/ntia\\_internet\\_use\\_report\\_february\\_2011.pdf](http://www.ntia.doc.gov/files/ntia/publications/ntia_internet_use_report_february_2011.pdf)  
<sup>13</sup> [http://www.fcc.gov/Bureaus/Common\\_Carrier/Reports/FCC-State\\_Link/IAD/ias1212\\_tables.docx](http://www.fcc.gov/Bureaus/Common_Carrier/Reports/FCC-State_Link/IAD/ias1212_tables.docx), p 35

access, rural or urban, have fewer opportunities for businesses to start and grow, and are less desirable places to live for employees, families, and sole proprietors. The expansion of broadband access is key for furthering Colorado's economic growth and educational attainment.

Good broadband policy should:

- **Set a goal for 100% broadband access, 90% adoption, in five years for all residents and businesses of Colorado.** This allows the state to measure its progress and tailor its solutions as needed.
- **Define broadband access to be at least 10 mbps or more.** This appears to be a preferred speed for many internet users. The definition should be flexible to account for future need that will very likely be higher.
- **Be technology neutral.** Fiber broadband tends to perform the best among technologies. However, this can change as other technologies continue to evolve. Further, fiber access is not possible for all users. Policy should be flexible as long as 10 mbps is being achieved.
- **Minimize costs.** Costly access can inhibit adoption. Incentives should be targeted to:
  - Help low income families afford broadband,
  - Connect or increase speeds at K-12 educational facilities,
  - Reduce the costs of infrastructure in areas where there is currently no access,
  - Encourage open access solutions when supporting new infrastructure. This increases options for residents and businesses, lowering their costs.

ITEM NO. (ID # 1804)

DATE: 05/2/2014

## AGENDA REQUEST

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**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of Governments

**TYPE:** SWCCOG Item

**SUBJECT:** Regional Trails Master Plan

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- Trails Memo 2 May 2014 (DOC)
- Grants and Fundraising \_ International Mountain Bicycling Association (PDF)
- IMBA Helps Diversify Colorado's Central Mountains Proposal, Expects Rep. Polis and Sen (PDF)

# Regional Trail Master Plan

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 2 May 2014

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Comments: I met with the Colorado/Wyoming International Mountain Biking Association (IMBA) Rep, Jason Bertolacci while he was in Durango to meet with Trails2000. We discussed how to tie all the trail systems in the region together (not physically), market them together, and take a holistic look at our trail system. I think this is especially important with the TIGER Grant application to connect Mancos, Cortez, and Mesa Verde via a new trail. Taking a regional approach will help strengthen our recreational opportunities for residents and tourists. There are a few nearby communities that have done exactly this and have seen an uptick in recreational tourism.

Trails can be used by many different recreational user groups: bikes, trail runners, hikers, and horseback riders, in the spring through fall. In the winter, these trails can be great access for snow showers, cross county skiers, and access for back county skiers.

There are several different opportunities we can look at with IMBA:

- Grants through or in conjunction with IMBA  
When speaking with Jason, we discussed creating a trails master plan as a good first step. Right now the grant is closed, but there was discussion about reopening it. The SWCCOG could be eligible to apply for these grants. It would bring a variety of groups to the table to discuss needs, wants, and concerns as well as create a document to allow the region to build recreational tourism.
- Public Lands Initiative  
This could create a strong relationship with the local BLM and Forest Service Land Mangers to develop and maintain specific areas for trails and other recreational tourism on federal lands.



# Regional Trail Master Plan

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# Grants and Fundraising

The resources below are compiled by IMBA to help you identify funding sources for trail projects and related work. Check back frequently, as we update this page with new opportunities on a regular basis. If you have questions related to trail planning, design or construction, please contact IMBA's Trail Solutions director, [Chris Bernhardt](mailto:chris.bernhardt%40imba.com) (<mailto:chris.bernhardt%40imba.com>) or Development Director, [Rich Cook](mailto:rich.cook%40imba.com) (<mailto:rich.cook%40imba.com>).

Many local mountain bike organizations have become skilled at hosting events that combine riders' desires to have fun with supporting a good cause. Consider adding a "fun-raising" component to your trailwork events, group rides and festivals. Here's an example of a successful event run by MORE, the [MOCO Epic](http://mocoepic.com/). (<http://mocoepic.com/>)

## Show Your Trail Love, Spread The Word, Grow the Movement!

We're making it easy for IMBA chapters and supporting partners to get the word out and grow the movement for more great places to ride.

Everyone who rides on fat tires can join their voice with thousands of others for a mountain bike friendly world — start by linking IMBA's Trail Love campaign <http://www.imba.com/trail-love> (<http://www.imba.com/trail-love>) to your site or Facebook page. Download banners, logos and graphics <http://www.imba.com/resources/logos> ([/resources/logos](http://www.imba.com/resources/logos)). Need something custom? Co-branded cards and banners are available for retailers and chapters. Trail Love pledge sheets are available for use at festivals and events. Contact [membership@imba.com](mailto:membership@imba.com) (<mailto:membership@imba.com>)

**REI and IMBA Teaming for Trails:** Set up your organization's free webpage on IMBA.com and market your events via Teaming for Trails—the portal for your group's information, benefits, cash grants, CLIF bars for Trail work days and volunteer rewards. Registered groups will receive perks for your volunteers and nationwide promotion of your work days on a calendar and map. [+Read More \(/teaming\)](#)

**CLIF Bars for Trailwork Days:** CLIF Bar generously supports IMBA chapters and supporting groups' volunteer work days with donated CLIF Bars. [Register \(/teaming\)](#) your organization with Teaming for Trails to gain eligibility and help us engage communities in volunteerism. To order bars for your next volunteer day [click here \(/catalog/clif-bars-trailwork\)](#).

**IMBA Grants:** IMBA offers several grant programs (see menu at right). Other avenues for funding projects are outlined below:

**1% for the Planet's** mission is to build, support and activate an alliance of businesses financially committed to creating a healthy planet. They actively seek non-profit organizations to help them reach this goal. [More information here](http://onepercentfortheplanet.org/become-a-nonprofit-partner/) (<http://onepercentfortheplanet.org/become-a-nonprofit-partner/>).

**The KEEN Effect** supports projects and initiatives around the world that result in an increase of responsible outdoor participation. They define outdoor as anyplace without a ceiling. Approximately 25 non-profit organizations around the world will be granted a total of \$100,000 to bring their projects to life. Applications are only being accepted from tax exempt, not for profit organizations. [More information here](http://www.cybergrants.com/pls/cybergrants/quiz.display_question?x_qm_id=4494&x_quiz_id=5628&x_order_by=1). ([http://www.cybergrants.com/pls/cybergrants/quiz.display\\_question?x\\_qm\\_id=4494&x\\_quiz\\_id=5628&x\\_order\\_by=1](http://www.cybergrants.com/pls/cybergrants/quiz.display_question?x_qm_id=4494&x_quiz_id=5628&x_order_by=1))

**Specialized Dealer Grants.** Specialized believes cycling advocacy starts local. Since bike shops are our ears and eyes in local communities, Specialized offers a Grant Program to help them make their communities better through cycling. If you are a registered non-profit and would like to work with one of Specialized's dealers in this regard, please read the [information here](http://www.specialized.com/us/en/our-story/advocacy) (<http://www.specialized.com/us/en/our-story/advocacy>).

**The North Face Explore Fund:** The categories in which applicants will fall, are Access to front and back country recreation, Connection, of more people to the outdoors, and Education for personal and environmental health. Visit [www.explorefund.org](http://www.explorefund.org) ([http://www.explorefund.org/](http://www.explorefund.org)) to learn more and apply!

**The National Environmental Education Foundation** offers Every Day Grants to strengthen the capacity of non-profit volunteer groups focused on serving public lands and the improvement and responsible use of those sites. These \$5,000 capacity building grants are offered two times per year. Visit [http://www.neefusa.org/grants/every\\_day\\_grants.htm](http://www.neefusa.org/grants/every_day_grants.htm) ([http://www.neefusa.org/grants/every\\_day\\_grants.htm](http://www.neefusa.org/grants/every_day_grants.htm))

**Kodak American Greenways Awards.** Eastman Kodak Company, The Conservation Fund, and the National Geographic Society team up each year to present the Kodak American Greenways Awards Program. One major element of the Program involves "seed" grant awards to organizations that are growing our nation's network of greenways, blueways, trails, and natural areas. Organizations can receive up to \$2,500 in grant funds. [See details and application form...](http://www.conservationfund.org/kodak_awards) ([http://www.conservationfund.org/kodak\\_awards](http://www.conservationfund.org/kodak_awards))

**People for Bikes:** The PeopleForBikes Community Grant Program provides funding for important and influential projects that leverage federal funding and build momentum for bicycling in communities across the U.S. These projects include bike paths and rail trails, as well as mountain bike trails, bike parks, BMX facilities, and large-scale bicycle advocacy initiatives. [PFB](#)



**Bike Industry Grants:** Many companies in the cycling industry offer grants for mountain bike clubs and other volunteer-based organizations. One outstanding example is the [Specialized Dealer Grants](http://www.specialized.com/us/en/bc/SBCGlobalPages.jsp?pageName=SpecializedGrantProgram) (<http://www.specialized.com/us/en/bc/SBCGlobalPages.jsp?pageName=SpecializedGrantProgram>) program.

**Corporate Grants:** Be certain you connect your project to the targeted corporation's business objectives. [REI's grant program](http://www.rei.com/aboutrei/grants02.html) (<http://www.rei.com/aboutrei/grants02.html>) provides a great example: Each store has the discretion to award grants for worthy local projects, and they also do a great job of inspiring their employees to get out and volunteer.

**Foundations:** Writing a [winning pitch](http://foundationcenter.org/findfunders/cga.html) (<http://foundationcenter.org/findfunders/cga.html>) is time consuming, so study the targeted foundation's grant-making criteria before diving into the process. Foundations are just like people — they deserve personalized attention. Never broadcast a boilerplate, standardized proposal to multiple foundations. Visit the [Foundation Center](http://foundationcenter.org/) (<http://foundationcenter.org/>) for a directory and resources. Most states also have a foundation center or non-profit center with a directory of regional grantmakers, such as the [Community Resource Center](http://www.crcamerica.org/) (<http://www.crcamerica.org/>) (CO) and [Georgia Foundation Center](http://foundationcenter.org/atlanta/) (<http://foundationcenter.org/atlanta/>).

**The Grantsmanship Center** ([http://r20.rs6.net/tn.jsp?llr=axiszbdab&et=1108635695355&e=1215&e=001hb8gs1fRLd-dukeKEiJKaZK\\_c\\_b5PvcP1Wz67zlo-REsNNqkaQ2aBHqMrr2LdyOdg3rZ9tcZOdG2wrOOfkO5Uki5ewF4jJk3\\_tle2J23iCEDdG1hNGoQcUWDS8mbSINN](http://r20.rs6.net/tn.jsp?llr=axiszbdab&et=1108635695355&e=1215&e=001hb8gs1fRLd-dukeKEiJKaZK_c_b5PvcP1Wz67zlo-REsNNqkaQ2aBHqMrr2LdyOdg3rZ9tcZOdG2wrOOfkO5Uki5ewF4jJk3_tle2J23iCEDdG1hNGoQcUWDS8mbSINN)) is another excellent resource to locate:

- Top Grantmaking Foundations by State
- Corporate Giving Programs by State
- Community Foundations by State
- State Government Homepages

**Government Grants:** Government grants require a comprehensive application and reporting process. The [U.S. Department of Transportation's Recreational Trails Program \(RTP\)](http://resources.grants/rtp-grants) ([/resources/grants/rtp-grants](http://resources.grants/rtp-grants)) is a key source for trails projects. Funds are administered at the State government level and require matching funds. Grants made at the county and municipal level are often more straightforward than federal programs, and may be a good match for trails projects that are connected to public recreation.

**2012 PEP Grants (U.S. Dept of Education, Carol M. White Physical Education Program):** Do you work in the realm of K-12 physical education and want to start a mountain biking program? This grant has been approved for 2012 with \$78 Million in funding for programs to initiate, expand, or enhance physical education programs, including after-school programs, for students in kindergarten through 12th grade. Grant recipients must implement programs that help students make progress toward meeting state standards. Funds may be used to provide equipment and support to enable students to participate actively in physical education activities. Funds also may support staff and teacher training and education. [Read More to apply...](http://www2.ed.gov/programs/whitephysed/index.html) (<http://www2.ed.gov/programs/whitephysed/index.html>)

**Grant Resource SPARK:** [SPARK](http://www.sparkpe.org/grants/grantsfunding-resources/) (<http://www.sparkpe.org/grants/grantsfunding-resources/>) is a resource and directory for grants, useful in developing funds for youth programs.

**BLM Grants and Programs:** IMBA supporters that cooperate with their Bureau of Land Management (BLM) field office are advised to discuss possible grant opportunities with local BLM staff under the [BLM's "Take it Outside" initiative](http://www.blm.gov/pgdata/content/wo/en/prog/more/Children_and_Nature.html) ([http://www.blm.gov/pgdata/content/wo/en/prog/more/Children\\_and\\_Nature.html](http://www.blm.gov/pgdata/content/wo/en/prog/more/Children_and_Nature.html)) to get more kids active on BLM trails.

**National Park Service:** Every year, the National Park Service helps hundreds of locally-driven projects that create opportunities for healthy outdoor recreation, connect youth with the outdoors, and connect communities to parks. Rivers, Trails, & Conservation Assistance from the National Park Service provides no funding, but experienced staff can help communities plan for success. Applications for technical assistance will be accepted until August 1, 2011. Potential applicants are strongly encouraged to discuss their project ideas with a staff member in your area before preparing an application. Visit [www.nps.gov/rtca](http://www.nps.gov/rtca) (<http://www.nps.gov/rtca>) for complete information and application.

**U.S. Forest Service Programs:** IMBA supporting groups that cooperate with their local Forest Service district are advised to discuss possible [Challenge Cost Share](http://www.partnershipresourcecenter.org/resources/partnership-guide/chap6-2.html) (<http://www.partnershipresourcecenter.org/resources/partnership-guide/chap6-2.html>) Agreements with their local district staff under the Forest Service USDA. The US Forest Service has a [partnership resource center](http://www.partnershipresourcecenter.org/) (<http://www.partnershipresourcecenter.org/>) describing other opportunities.

The [National Forest Foundation](http://www.nationalforests.org/) (<http://www.nationalforests.org/>) (NFF) provides financial support to qualified non-profit organizations and raises funds to enhance contributions to local conservation initiatives. Opportunities exist throughout the year for non-profit organizations to receive funding for stewardship projects or start-up costs.

IMBA is a National Organization partner of the [National Trails Training Partnership](http://www.AmericanTrails.org/ntp/default.htm) (<http://www.AmericanTrails.org/ntp/default.htm>) and helps support a resource library on [grants and fundraising](http://www.americantrails.org/resources/funding/index.html) (<http://www.americantrails.org/resources/funding/index.html>) with dozens of leads, articles and ideas. Here you'll find resources on grant programs, funding ideas, grant writing, federal funding, project case studies and tips for organizing volunteers.

If you have questions about funding a trail project, contact an IMBA Regional Director or IMBA Development Director, [Rich COOK](mailto:rich.cook%40imba.com) (<mailto:rich.cook%40imba.com>).

#### IMBA Regional Directors

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# IMBA Helps Diversify Colorado's Central Mountains Proposal, Expects Rep. Polis and Sen. Udall to Introduce Bills in 2014/2015



There is a new era in



public land conservation efforts. Colorado mountain bikers have been working effectively with conservation advocates on a new Central Mountains Land Protection proposal, and this has resulted a more locally crafted and broadly supported proposal. The resulting Wilderness and Special Management Area campaign includes three counties: Eagle, Pitkin and Summit.

Watch the [IMBA film "Crossing the Divide"](#) ([news/colorado-video](#)) about the Central Mountains project for a more entertaining view of the work.

In 2011, after months of work with IMBA clubs [U.S. Rep. Jared Polis \(CO-D\)](#) (<http://polis.house.gov/>) introduced a bill (H.R. 1701, The Eagle and Summit County Wilderness Preservation Act) that would preserve the most important trails in this area. Rep Polis has used boundary adjustments, corridors, and companion designations to produce model legislation that accommodates mountain biking. IMBA is a champion of [companion designations](#) ([resources/land-protection/wilderness-guide/closer-look-at-land-protection-options](#)), such as Special Management Areas, National Protection Areas, National Scenic Areas, National Conservation Areas or Wild and Scenic River designations. Companion designations offer a compliment to Wilderness to protect our public lands and do not restrict bicycle access. IMBA is proud of the hard work by our clubs and was happy to [support Rep. Polis bill.](#) ([news/resaped-colorado-bill-ready](#)) However, the bill was unsuccessful in the 112th Congress.

Since then, mountain bike advocates have been working to help further diversify the proposal by expanding Special Management Areas to include bike-friendly protections to more recreational landscapes and assets and identifying additional locations ideal for specific trail expansions. We expect Rep. Polis to reintroduce his modified bill in 2014.

Senator Udall (CO-D) is currently developing a companion bill to The Eagle and Summit County Wilderness Preservation Act to also be introduced in the Senate as early as 2015. IMBA is working with Udall's staff to insure his bill reflects and expands upon the bike-friendly land protections in the Polis' bill. In Pitkin County, IMBA along with the Roaring Fork Mountain Bike Association, are reviewing maps and meeting with Wilderness advocates to insure continued access to iconic cycling trails. Sen. Udall is considering the addition of federal lands within Pitkin County to his prospective bill as well.

"We are committed to protecting these lands for their ecological values while maintaining important bicycle trail access that drives the recreation economy. People from around the world come to Colorado's Central Mountains to hike, bike, ski, and fish and hunt. Businesses open or relocate here based on that quality life. The recreation economy depends on land protection and continued quality trail access. Therefore, we want to use the resources and energy generated by those interests to help create permanent land protection legislation," says Aaron Clark, Director of IMBA's Public Lands Initiative.

## Call to Action!

IMBA urges you to weigh in! Help support the passage of this important precedent setting Colorado legislation. Please send a letter to your congressman asking for their support of this precedent setting bike friendly land protection legislation.

### Status:

["Crossing the Divide"](#) ([news/colorado-video](#))—IMBA short film examines land protection and recreation.

IMBA is working closely with Rep. Polis and Sen. Udall to develop a diverse land protection bill that mountain bikers can support. We would expect bill to be introduced by both members of congress as early as 2014/2015, but this is a long process and delays are inevitable.

Contact [aaron.clark@imba.com](mailto:aaron.clark@imba.com) (<mailto:aaron.clark%40imba.com>) for more information on the Central Mountains campaign.

### IMBA Chapters Active in this Campaign:

- [Roaring Fork Mountain Bike Association](http://www.rfmba.org/MTB/Default.aspx) (<http://www.rfmba.org/MTB/Default.aspx>)
- [Vail Valley Mountain Bike Association](http://vymba.org/) (<http://vymba.org/>)
- [Summit Fat Tire Society](http://www.summitfatiire.org/) (<http://www.summitfatiire.org/>)

Email [jason.bertolacci@imba.com](mailto:jason.bertolacci@imba.com) (<mailto:jason.bertolacci%40imba.com>) to add your club to this list.

**What Others are Saying:**

Read the latest [NY Times article](http://www.nytimes.com/gwire/2010/11/18/18greenwire-outlook-dim-for-lame-duck-omnibus-lands-packag-24392.html) (<http://www.nytimes.com/gwire/2010/11/18/18greenwire-outlook-dim-for-lame-duck-omnibus-lands-packag-24392.html>) on public lands protection, specifically mentioning Hidden Gems.

Send any articles, blogs or quotes to [aimee.ross@imba.com](mailto:aimee.ross@imba.com) (<mailto:aimee.ross%40imba.com>) to post here.

**For more information please contact:** [aimee.ross@imba.com](mailto:aimee.ross@imba.com) (<mailto:aimee.ross@imba.com>)

**About IMBA's Public Lands Initiative:**

The Public Lands Initiative is IMBA's effort to better organize local cycling communities and the bike industry to rally around bike friendly policies and public lands protection. Read more about the PLI.

Please consider [contributing to our important campaign efforts](#). (/taf)

**Share Your Stories!**

Please use the comment section below to share your personal stories of great rides, personal achievement or even that epic crash on these trails.

Like    (#)

ITEM NO. (ID # 1814)

DATE: 05/2/2014

## AGENDA REQUEST

\*

**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** Durango Adult Ed and SWCCOG SWConnect Contract

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- SWCCOG Agreement with DAEC April 2014 (DOC)



## **SUBSTITUTED CONTRACT**

**THIS SUBSTITUTED CONTRACT** (“Contract”) is entered into this \_\_\_\_ day of May, 2014, by and between the Durango Adult Education Center (“DAEC”) and the Southwest Colorado Council of Governments (“SWCCOG”) to void the Memorandum of Understanding between them executed 10/10/13, and to serve as a complete settlement and release as to all issues between them.

### **RECITALS**

- A. WHEREEAS there was an October 1, 2013 Memorandum of Understanding (“MOU”) signed on 10/10/13 by Susan Hakanson on behalf of SWCCOG and signed by Teresa Malone on behalf of Durango Education Center;
- B. WHEREAS, said MOU was not approved by the SWCCOG governing body;
- C. WHEREAS, the SWCCOG did not cash the DAEC’s \$500 check referenced in the MOU, and returned the check to the DAEC.
- D. WHEREAS, the MOU did not clearly establish the intended roles or obligations of the parties with respect to SWConnect, or otherwise.
- E. WHEREAS, it is not the intent of SWCCOG to serve as the fiscal agent for SWConnect or to be responsible for or pay for any SWConnect fees or expenses, including without limitation any webhosting fees associated with the SWConnect’s website.

NOW THEREFORE, for mutual consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Substituted Contract. This Contract is intended to substitute for the Memorandum of Understanding between the parties dated 10/10/13, which shall be deemed void.
2. Mutual Release. Except as set forth in this Substituted Contract, each party, on behalf of such party and his, her or its successors, heirs and assigns, hereby remises, releases and forever discharges the other party, and his, her or its heirs, agents, members, managers, successors, assigns, directors, officers, representatives, employees, attorneys and all other related persons and entities, of from any and all claims, whether known or unknown, foreseeable or unforeseeable, which either party has or may have as of the date of this Contract, arising from or out of the transaction which is the subject matter of this Substituted Contract. Included in this Mutual Release are claims based upon any theory of law.
3. Accord and Satisfaction. This Contract is intended to operate as an ACCORD AND



SATISFACTION of all disputes between the parties arising out of or related to any contractual arrangements, or quasi-contractual arrangements between them.

- 4. Assumption of the Risk. Each party agrees that he, she or it is **ASSUMING THE RISK** that he, she or it may not be aware of or understand all of his or its rights as they currently exist and/or as they may be affected by this Contract. Each party agrees that no party will be allowed to set aside any provision of this Contract, specifically including without limitation the release provisions contained herein, or to receive any additional compensation or consideration from any party being released, regardless of the existence of a mistake, whether mutual or otherwise, except as set forth in this Substituted Contract.
- 5. Consideration. Each party acknowledges that he, she or it has received adequate and sufficient consideration to support his, her or its obligations hereunder.
- 6. Representations and Warranties. The parties acknowledge that no party or other person has made any promise or representation to the other party to enter into this Contract except as set forth herein.
- 7. Further Assurances. Each party agrees, without the receipt of additional consideration, to promptly execute such other documents and take such other actions as may be reasonably requested to facilitate the terms of this Contract and the parties' agreements as set forth herein.

**IN WITNESS WHEREOF**, the parties have executed this Contract as if done so on the date first above mentioned.

DAEC:

SWCCOG:

\_\_\_\_\_  
Durango Adult Education Center  
By: \_\_\_\_\_, Executive Director

\_\_\_\_\_  
Southwest Colorado Council of Governments  
By: Miriam Gillow-Wiles Executive Director

Attachment: SWCCOG Agreement with DAEC April 2014 (1814 : Durango Adult Ed and SWCCOG SWConnect Contract)

ITEM NO. (ID # 1808)

DATE: 05/2/2014

## AGENDA REQUEST

\*

**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** Manager's Report

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- Letters.FY2015 projects.SWCOG (PDF)
- Director's Report 2 May 2014 (DOC)
- 2014 Acceptance Letter (DOC)

# Director's Report

To: SWCCOG Board of Directors  
 From: Miriam Gillow-Wiles  
 Date: 2 May 2014

Comments: **Administrative Assistant/Bookkeeper:**

I hired Sara Trujillo in April to fill the Administrative Assistant and Bookkeeper position. This is part time position, with hopes of it becoming full time in 2015 as funds allow. Currently, the part time combined position is saving over \$12,000 in the 2014 budget. Sara is working on her MBA with a strong emphasis in Accounting, is a lightning fast learner, and is a 6 year Navy Veteran. I believe she will be a strong addition, and help move the COG forward.

**RREO Grant:**

I received word Friday, April 25<sup>th</sup>, that we were successful with the RREO Grant to study the waste steam and the potential of regional recycling. The grant award was \$46,245. We will go out to RFP to a consultant with expertise in waste audits and work with Fort Lewis College for an intern each semester to assist.

**Capital Conference:**

I was selected to go to the Capital Conference in June. I have priced out airfare at ~\$700. The conference hotel is \$269/night, for 4 nights. I am looking into other options, including AirBnB and sharing a room with the Mary Beth Miles from the City of Durango. I am excited about this and looking forward to the opportunity!

**CARO Meeting:**

The Colorado Association of Regional Organizations (CARO) met last week in Colorado Springs at Pikes Peak Area Council of Governments (PPACG). This was a great opportunity to meet the other Directors of COGs and Regional Govts, as well as share information. We approved updated bylaws, marketing materials, and discussed Broadband. Many of the other Directors are also very concerned about HB1328, and the potential ramifications to local governments, as well as SB152. It was refreshing to hear others express concerns about these Telecom bills, since we have been one of the sole voices of opposition.

**CDOT Regional Transit Coordinating Council Grant:**

We submitted a grant to CDOT to continue the Transit Council for ~\$19,000 for FY 2014-2015. This funding will increase funding for the Administrative Assistant. A key component of the grant is to help support the existing transit organizations as well as continue the Transit Council. This will help supplement the current budget as well as the 2015 budget.

# Director's Report

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April 17, 2014

Congratulations!

You have been selected as one of the 100 participants to attend the 2014 Colorado Capital Conference in Washington, D.C. June 17-19, 2014. As a participant in the conference, you will be able to experience an insider's perspective into national debates and how policies are made; an experience you won't soon forget.

To reserve your place at the conference, please remit your non-refundable \$325 registration fee **by May 1<sup>st</sup>** to the Colorado Mesa University Foundation, 1450 N. 12<sup>th</sup> St., Grand Junction, Colorado, 81501 or pay online at [www.coloradomesa.edu/CapitalConference](http://www.coloradomesa.edu/CapitalConference) under the "Conference Information" tab in the left hand margin. **Please note that your place at the conference will be given to an applicant on our wait list if we do not hear from you by the 1st.** Visa, MasterCard and Discover are accepted. Please also e-mail a short bio and photo to [CapitalConference@coloradomesa.edu](mailto:CapitalConference@coloradomesa.edu) no later than **May 8<sup>th</sup>**. Your photo and bio will be included in the packet of materials we give to each participant. Please note that if we do not receive this information by May 8<sup>th</sup>, only your name will be printed.

For travel purposes, the conference will begin at 6:00 p.m. on June 17<sup>th</sup> with an opening reception hosted by the Colorado Congressional Delegation. The conference will end at approximately 7 p.m. on June 19<sup>th</sup>. Travel and lodging arrangements for the conference are the responsibility of the participant. However, a limited number of rooms have been blocked at the **Hyatt Regency Washington on Capitol Hill** for \$269 per night. The Hyatt Regency is within walking distance to all sessions. To reserve your room at the Hyatt, please go online to <https://resweb.passkey.com/go/ColoradoMesaUnivCapConf> or call 888-421-1442 no later than **May 19<sup>th</sup>**.

Over the course of the next few weeks we will be sending you additional information about the conference. A final itinerary will be sent out as we get closer to the date.

If you have any questions or concerns, please do not hesitate to call Kristi Pollard at 970-270-5594.

Sincerely,

Mark Udall  
U.S. Senator

Tim Foster  
President  
Colorado Mesa University

Pam Shockley-Zalabak  
Chancellor  
University of Colorado  
Colorado Springs



**COLORADO**  
**Pollution Prevention**  
**Advisory Board**

Members

Lisa Bardwell  
*Earth Force*

Beth Chacon  
*Xcel Energy*

Andrew Flynn  
*Environmental Resources Management*

Patrick Hamel, Ex Officio  
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Bradley Kieding  
*Next Generation Construction*

Mary Jo Lockbaum  
*Metech Recycling*

Patricia Mason  
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Kathryn Navin  
*Colorado Alliance for Environmental Education*

Matthew "Quint" Redmond  
*Agrinet, LLC.*

Thomas Riggle  
*Tri-county Health Department*

Jarrett Smith  
*University of Colorado Denver*

David Stewart,  
PPAB Chairperson  
*Stewart Environmental Consultants*

Kim Hargraves Tyrrell  
*Clean Cities Denver Metro Coalition*

Lindsay Weber  
*Denver Water*

Staff:  
Rachel Wilson-Roussel  
PPAB Administrator  
4300 Cherry Creek Drive South  
Denver, CO 80246-1530  
303-692-2976



Colorado Department  
of Public Health  
and Environment

# The Colorado Pollution Prevention Advisory Board

April 25, 2014

Miriam Gillow-Wiles  
Southwest Colorado Council of Governments  
PO Box 963  
Durango, CO 81302

Dear Ms Gillow-Wiles:

Congratulations! We are pleased to inform you that the Pollution Prevention Advisory Board (board) approves of your Recycling Resources Economic Opportunity (RREO) grant application titled *Southwest Colorado Waste Study* and hereby awards you \$46,245 to implement your proposed project. The board is confident that your outstanding project will help achieve the goals of the RREO grant program by increasing waste diversion through the continued development of Colorado's materials management infrastructure.

The Colorado Department of Public Health and Environment (the department) administers the RREO grant program on the board's behalf, and program staff will contact you for additional information in the coming weeks as they begin to develop the contract between you and the department. The contract will outline the terms and conditions of the grant and must be reviewed by your Financial Officer or other authorized official. The effective start date of the contract will be the date the State Controller signs the contract or July 1, 2014, whichever is later. Please note that any work done or purchases made prior to this date will not be reimbursed.

Attached to this e-mail is a list of documents the department will need from you by **3:00 PM on Friday, May 9, 2014**. The information requested in these documents is required to create your contract. All documents should be sent electronically to [eric.heyboer@state.co.us](mailto:eric.heyboer@state.co.us).

Two members of the board's Assistance Committee will be assigned to your project as grant monitors. They will assist program staff in tracking your project's progress and act as a liaison to the board and department. Along with program staff, the grant monitors will review all deliverables and progress reports.

If you have any questions, please contact Eric Heyboer, Recycling Grant Program Administrator, at 303-691-4955. Again, congratulations on your award. We look forward to working with you on this exciting project!

Sincerely,

David Stewart, PhD, PE  
Chair, Pollution Prevention Advisory Board

Marjorie Griek  
Chair, PPAB Assistance Committee

Attachment: Letters.FY2015 projects.SWCOG (1808 : Manager's Report)

ITEM NO. (ID # 1809)

DATE: 05/2/2014

## AGENDA REQUEST

\*

**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** Housing Coordinator Report

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- Housing May Report (DOCX)

## **May 2014 Housing Report:**

### **Housing Vouchers:**

A landlord/property manager voucher 'education' meeting was held in April. Attendance was lower than desired but now there is a foundation for future meetings. These meetings are an essential component to successfully implementing vouchers in a region where vacancy is low, and rent is consistently higher than what HUD considers Fair Market Rent (FMR).

As of 4/25/14 the Division of Housing cleared all waitlists for State Housing Vouchers for people experiencing or at imminent risk of homelessness, and who are also actively engaged with mental health services. Locally, that resulted in 20 *new* housing vouchers to be administered by Southwest Center for Independence, for community members who are patients with Axis Mental Health System and were previously struggling with housing stability.

These 20 rental subsidy vouchers financed out of the State General Fund will account for approximately \$95,000 of direct rental assistance to the area (annual estimate based on 1-bedroom unit in LPC at HUD FMR of \$741 with occupant paying 30% of income using SSDI average of \$1,148/month). Indirect cost-savings related to decrease in utilization of emergency/crisis management services are nearly impossible to calculate without thorough analysis over multiple years, but research indicates that a pathway to stable housing is a cost-effective approach to addressing homelessness.

### **Supportive Housing Toolkit:**

Next week (5/6-5/7) is the final session of the toolkit, and will be taking place at Mile High United Way in Denver. This is the culmination of 4 months hard work from teams in Montezuma and La Plata County, along with 4 other communities around Colorado. Teams will be presenting their project concepts to an audience of approximately 100 individuals, including but not limited to representatives from Colorado Division of Housing, US Department of Housing and Urban Development, Colorado Housing Finance Authority, and various philanthropic foundations/organizations. Communities will receive feedback on their presentations, and have the opportunity to initiate dialogue with potential funders.

The Housing Coordinator has been assisting local teams in preparing presentations and finalizing project concepts. A more in-depth overview of supportive housing may be provided during the June Board meeting.

### **Phoenix Committee:**

All funds allocated for the implementation of this emergency assistance group have now been exhausted. A summary of activities is included on the following pages:



**Phoenix Fund Activities:**

Please note this report has been compiled from the most comprehensive source of information on Phoenix Committee activities originally derived from multiple sources. Applications included below cover the period of July 2012 through April 21, 2014. Number of applications denied is not accurate due to missing data. This author has been involved with the Phoenix Committee since June 2013 and records prior to then may be incomplete

Differences between “Households approved” and “Assistance checks issued” numbers are due to some instances in which Committee members supported a household multiple times, with a \$1000 per household lifetime limit always being maintained.

**Permanent Housing (deposits, first month’s rent, application fee):**

Households that have applied: 36  
 Households approved: 30  
 Households denied: 6  
 Referrals from Family Center: 20  
 Referrals from Axis: 6  
 Referrals from SWCI: 5  
 Referrals from Manna: 3  
 Referral from SJBH: 1  
 Referrals from Corrections: 0  
 Referral unknown: 1  
 Assistance checks issued: 32  
 Total assistance paid: \$17,406.15  
 Average amount of assistance per household: \$580.21

**Prevention (past-due rent):**

Households that have applied: 23  
 Households approved: 18  
 Households denied: 5  
 Referrals from Family Center: 10  
 Referrals from Axis: 7  
 Referrals from SWCI: 0  
 Referrals from Manna: 0  
 Referral from SJBH: 5  
 Referrals from Corrections: 0  
 Referral unknown: 1  
 Assistance checks issued: 22  
 Total assistance paid: \$10,700.96  
 Average amount of assistance per household: \$594.50

**Temporary Housing\*:**

Households that have applied: 29  
 Households approved: 26  
 Households denied: 3

Referrals from Family Center: 3  
 Referrals from Axis: 5  
 Referrals from SWCI: 0  
 Referrals from Manna: 5  
 Referral from SJBH: 5  
 Referrals from Corrections: 5  
 Referral unknown: 6  
 Assistance checks issued: 43  
 Total assistance paid: \$19,096.86  
 Average amount of assistance per household: \$734.49

**Transitional Housing\*\*:**

Households that have applied: 9  
 Households approved: 9  
 Households denied: 0  
 Referrals from Family Center: 0  
 Referrals from Axis: 0  
 Referrals from SWCI: 0  
 Referrals from Manna: 0  
 Referral from SJBH: 0  
 Referrals from Corrections: 0  
 Referral unknown: 2  
 Referral Southwest Transitions: 5  
 Assistance checks issued: 9  
 Total assistance paid: \$4,430.00  
 Average amount of assistance per household: \$492.22

**Miscellaneous / Safety \*\*\*:**

Households that have applied: 10  
 Households approved: 10  
 Households denied: 0  
 Referrals from Family Center: 2  
 Referrals from Axis: 2  
 Referrals from SWCI: 1  
 Referrals from Manna: 1  
 Referral from SJBH: 3  
 Referrals from Corrections: 0  
 Referral unknown: 1  
 Assistance checks issued: 9  
 Total assistance paid: \$ 1,361.49  
 Average amount of assistance per household: \$ 136.15

**Total assistance awarded as of 4/25/14: \$53,004.46**  
**Total households assisted as of 4/25/14: 93**  
**Total households denied as of 4/25/14: 14**  
**Average assistance per household as of 4/25/14: \$569.94**

\*Temporary Housing in this context includes short-term lodging in motels, as well as 1-month payments for initial accommodations at Iron Horse Inn where many recipients of assistance have stayed long-term. This includes women transitioning out of corrections, and households not eligible for existing shelter services. Many Iron Horse tenants have remained long-term without needing additional financial assistance, or have transitioned into more stable housing. The term temporary housing is used because there is not a lease involved, but does not necessitate a short duration.

\*\*Transitional Housing assistance was exclusive to individuals reintegrating to the community from incarceration and payments went to Southwest Transitions for move-in and past-due rent

\*\*\*Miscellaneous / Safety expenses include medication, transportation, vehicle repair, identification, camping gear, electric, etc.

ITEM NO. (ID # 1810)

DATE: 05/2/2014

## AGENDA REQUEST

\*

**MEETING GROUP:** Southwest Colorado Council of Governments

**STAFF RESOURCE:** Miriam Gillow-Wiles, Director

**REQUESTING DEPT:** Southwest Colorado Council of  
Governments

**TYPE:** SWCCOG Item

**SUBJECT:** Transit Coordinator Report

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

- Updates for May SWCCOG Mtg (DOCX)
- Transit Council Meeting Minutes March 2014 (DOCX)
- Statewide Planning TWG #3 (PDF)

## Updates for May 2<sup>nd</sup> SWCCOG Board Meeting

### Regional Transit Coordinating Council

The Regional Coordinating council is looking forward to seeing the draft of the Statewide Transportation Plan and how our input through the Transit Working Groups has been incorporated.

We have submitted a funding application for FTA 5310 funds for the continuation of the Transit Council as a Regional Coordinating Council. These funds will be used to fund a Regional Transit Coordinator to focus on supporting the development of regional 160 bus line, providing funding specific administrative support to regional transit providers, and providing the ongoing facilitation for the Regional Coordinating Council. We anticipate the outcome of the application to be available this summer.

The current grant funding RCC facilitation and the development of a Transit Voucher Program will expire June 30<sup>th</sup>. I have created the framework for the Transit Voucher Program which is intended to be implemented in tandem with the regional 160 bus line. For the remainder of the grant I will be focusing on finding funding to support Transit priorities, along with other priority areas of the SWCCOG, and integration with the TPR. As the Transit Council currently meets bi-monthly, the meeting on May 22<sup>nd</sup> will be the last meeting funded by this particular grant.

We continue explore partnerships and discussing ways to advance regional transit goals. The next council meeting is scheduled for May 22<sup>nd</sup> from 3-4 p.m. in the Region 9 conference room.

Attachments:

Transit Council Meeting Minutes March 2014

Minutes from Transit Working Group #3

SWCCOG LCC Grant Application

***Southwest Colorado Regional Transit Coordinating Council  
Meeting Agenda***

***March 20th, 2014, 2:30 pm -3:30 pm***

*Region 9 EDD Conference Room  
295A Girard St., Durango*

***Phone conference #661-673-8600 Code: 850589#***

Clayton Richter (SUCAP), Jen Stark (SCCC), Laura Lewis (Region 9), Nita Purkat (Dolores County Senior Center),

**1. Introductions and Welcome**

- Additions/Changes to the Agenda?
- Edits to Jan. 2014 Meeting Minutes?

**2. Statewide Planning**

The 3<sup>rd</sup> and final Transit Working Group meeting was held with good attendance from Transit Council members and other community members. Meeting minutes from this meeting were included with the agenda.

Any feedback from members on the meeting?

Thought the goals were appropriate, as well as specific action items. Some updates on typos and naming errors on the plan, which Nita sent to consultants which were included in the final draft.

**3. Transit Voucher Program:**

With direction from the SWCCOG I have been given direction to gear the Voucher system toward supporting the development of an East-West bus line to transport individuals between Cortez, Mancos, Durango, and Pagosa.

- Currently working with Jen Stark at PCCC, and Peter to put a plan together.

Tawoac is very interested, the college is very interested, Ute Mtn. Ute tribe is very interested, not pursuing strong participation from Montezuma County due to inability to contribute money toward transportation. To pursue funding to support this project on local, state, and federal funding

To apply for continued funding for RTCC/ LCC, recommendations from members to include more support for regional entities on a more specific basis (grant funding, central access point for services, supportive admin)

**4. Agency Updates from those in attendance:**

SUCAP- have a deposit on the buses, will be working on getting them down here for final inspection and preparation for use. Drivers will be hired and the service should be

up and running soon. Jen mentioned the City of Cortez talking with Mavericks about selling tickets for the inter-city bus, and working on ways to provide support for riders getting on/off at all cities/ towns along the way as the biggest benefit of the intercity bus line. Clayton to start working on finding a stop in Rico

SCCC- talked to student government and Towoac officials and City of Cortez about East/ West bus line. Everyone very interested, see Transit Voucher Program for more information. Upcoming meeting with the president March 31<sup>st</sup>, to see about her feeling on transportation.

Dolores County Senior Services- talked to DC county commissioners, Nita offered to provide administration and training in exchange for getting a van, driver etc.. to go between Rico and Dove Creek, have not heard back from Rico community group (6 months since) so will approach commissioners again to move the project forward. Have applied for and are waiting to hear on 5304 planning grant for looking at the future of transportation in Dolores County, will hear in the next couple of weeks. Looking at Helium plant coming through which will provide lots of jobs for the area.

Region 9- Laura heading up to Rico 2<sup>nd</sup> week of April to talk to town council. TPR meeting tomorrow, to vote administration of TPR move from Region 9 to SWCCOG.

**5. Regional Updates:**

- SWTPR will be meeting tomorrow and will vote whether to move TPR under the SWCCOG
- FTA for funds for Local/Regional coordinating council has been released
- The National Center on Senior Transportation is hosting a Webinar Series: Person-Centered Mobility Management, Mar 6-27:  
<http://www.seniortransportation.net/TrainingEvents/NewsArticle/tabid/176/token/detail/nid/62/Default.aspx>

**6. Upcoming meetings:**

**Southwest TPR Meeting**

CDOT facility on 160 (conference call availability) Mar. 21<sup>st</sup>, 9am-12pm

**7. Adjourn, Next meeting:** *tentative for May 22<sup>nd</sup>, 2014 @ 3:00pm*

## Southwest Transportation Planning Region Transit Working Group #3 – Meeting Minutes

Date: February 19, 2014  
 Time: 12:00 PM – 2:00 PM  
 Location: La Plata County Fairgrounds  
 2500 Main Avenue  
 Durango, Colorado  
 Meeting attendees: See attached sign in sheet

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### Welcome & Introductions

Tracey MacDonald from CDOT kicked the meeting off and asked that all participants introduce themselves.

### Schedule for Regional Plans and Statewide Transit Plan

Tracey reviewed the schedule in the packet for completing the statewide and regional transit plans. A draft of the Regional Coordinated Transit Plan for the Southwest region is scheduled for March/April timeframe. We will send out a link to let people know the draft plan is available for review. Your comments and feedback are welcome.

All of the Regional Transit Plans will be incorporated and integrated into the Statewide Transit Plan, as well as the TPR's Regional Transportation Plan. A draft of the Statewide Transit Plan is scheduled for April/May. The Statewide Transit Plan will be adopted by the Transportation Commission (TC) and integrated into the long-range, multimodal Statewide Transportation Plan to be adopted by the TC in December 2014.

### Review and Discussion of Recommended Strategies

Linda described how the strategies were developed and the structure and format of the table shown on pages 3 – 5 in the packet. The major transit needs and service gaps were identified and categorized in one of the five agreed upon goals for the Southwest Region. Then a series of strategies, totaling 23 were developed to correspond with the needs and gap including estimated costs, potential funding sources, a lead champion and partners, and timeframe. The TWG members discussed and provided feedback on each strategy. An updated table of the recommended strategies is attached to these minutes. The highlights are presented in five focus areas and summarized below.

#### Transportation Options/Service Coordination

- Re-introducing short-term car rental is endorsed by the TWG. Jason Ragsdale explained how the short-term rental program worked at Animas Village, a low income housing complex. It used the Hertz model which provides the cars for \$20 per hour rental fee inclusive of gasoline, insurance and legal requirements. The program was well received and used as a “shared ride” but was discontinued after six months due to limited funding. He said the service was intended to provide mobility from the Village into town where people could then catch the bus for travel within Durango. Approximately \$1800 was spent on the program with use of one car. Coordination with the property manager was good and reintroducing the program and extending to other locations such as the college is desirable.



- The TWG agreed that seeking funding for full-time staff for the Regional Transit Coordinating Council (RTCC) is important. It would allow for a much higher level of activity including program coordination and fostering networks.
- There is an Action Plan in place today developed by the RTCC; what is needed is leadership to update and monitor it and move it to the next level for implementation and oversight.
- Members of the TWG explained that the SWConnect resource covers more than transportation services such as housing, medical needs, etc. What is needed is funding to support and sustain it, updating it on a regular basis. The Division of Transit and Rail at CDOT could help partner in this effort.

#### Funding

- Peter Tregillus explained that they went through a recent exercise of what they would do if they had access to more funding from the state. He said many agencies have experienced shrinking pots of local and federal funds and have been exploring non government funds. He explained a potential complex way that if they received more FASTER funds, then they could potentially leverage more Federal 5311 funds. Tracey said that FASTER is not a huge pot of money and except for inter-regional express service, it does not provide operating support. She also said that local HUTF funds can now be used for transit although there will be competition for use of the funds for streets/roads purposes.

#### Regional Connectivity

- The Intercity & Regional Bus Network Study referred to in Strategy 1 has not yet been issued. Once the bus plan is available it will be posted on CDOT's website. The link to website is: <http://www.coloradodot.info/projects/intercityregionalbusnetworkstudy>. To inform the TWG of the proposed specific regional routes, a Draft of the map was passed around the room and will be distributed with the minutes. There is interest in whether any of the proposed routes connect with neighboring states- Utah and New Mexico.
- Discussion focused on the ridership potential and fare revenues for proposed new intercity and inter-regional routes. It was explained that fare revenues account for a very small percentage – ranging between 5% - 20% of operating costs – and that use of public funds are needed to support transit services, with higher percentages in rural areas because of low densities and long distance travel.

#### Target Populations

- Transit needs in San Juan County are not limited to low income residents; it is a need for all residents because there is no public transit service in the county. Limited transportation is also an issue for the entire Southwest region.
- Expanded intra-and inter-county transit services are needed for the entire Southwest region, not just Archuleta County.
- Peter suggested that when referring to transit dependent populations, a better term may be “economically vulnerable populations” because it addresses people who are on the economic edge; without access to an automobile, low income and other constraints. This term is further supported by the fact that there are veterans who are able to work, but are unable to accept jobs because they don't have transportation to travel to the job site.

- There are jobs at the Sky Ute Casino in Ignacio and residents in Pagosa Springs who may want to take these jobs but transportation is a challenge. A vanpool program known as V-Ride would be a good strategy for transporting employees who travel long distances and at odd hours. Ideally, employers like the Casino and others would help administer vanpool programs. The RTCC conducted a webinar for employers on company vanpools (Laura will send the information and presentation to Linda). Vanpooling and carsharing will be added as strategies for the Southwest region including options to coordinate vanpooling with Enterprise and car sharing with WeCar, part of Enterprise. Vanpools could also be used for employees at ski areas to free up parking spaces for skiers vs workers taking them. Tried to set up vanpool service for the college, but one challenge is that drivers have to be 25+ years old.
- Add another strategy to maintain and enhance services for MoCo Public Transportation (Montezuma County Social Services) and Dolores Senior Transportation Services.
- Safe driving programs are currently offered through AARP. This strategy will be modified to reflect the current program and to expand throughout the region.
- Modify strategy #6 to reflect that buses as well as rail services are provided between Silverton and Durango. The revised strategy will be “Coordinate with Silverton-Durango Railroad to provide alternative transportation for residents traveling to Durango.” Laura will send contact info for the railroad.
- Add a new strategy that addresses the voucher program that is currently in progress. Voucher programs support human service transportation by offering vouchers to clients that can be used as payment on local transit services. Eligibility would be determined by the human service agencies. The voucher program is funded through CDOT. This strategy should be listed under the Regional Connectivity category.
- Modify strategy #7 to reflect that a private service provider currently operates in San Juan County – The Mountainside Concierge, although it is expensive. The strategy will be modified to state that the service should be subsidized to make it affordable for local residents.

#### Public Information/Marketing

- The TWG concurred with the proposed strategies to enhance and update the Regional Transit Guide. On-line information is not practical for seniors and other targeted populations, but is beneficial for families seeking information.
- Tracey said that CDOT may be developing a map of transportation services and then posting it on CDOT’s website. It was noted that this could be a helpful resource for families assisting seniors identify transit options. CDOT will be added as a partner to the strategies for marketing and public information.

#### **Financial Scenarios**

Linda presented an overview of the financial resources and anticipated revenues for 2012 through 2040 on pages 6-9 in the packet. Per capital operating expenditures in 2012 for the Southwest TPR was \$24. The cost and revenue projections assuming current service levels and existing funding sources reveals there will be a projected annual deficit of approximately \$87,000 and it is expected to increase to \$225,000 in 2030 and \$615,000 in 2040.

### Other Issues

There were questions about the format and structure of the Regional Coordinated Transit Plan. Tracey explained that it will not include a list of projects (however, those identified in the first TWG meeting will be included in an appendix); rather it will focus on strategies that may result in many different types of projects. It will include the recommended strategies reviewed at this meeting with a more robust description of them along with examples if appropriate. Tracey also said that to be eligible for FTA 5310 funding, the strategies must be included in the Plan.

Peter noted that corrections are needed in some of the maps and that he will forward them to the consultant team.

### Adjourn

Linda thanked the group for attending and for their valuable input. The notes from this meeting will be distributed along with an updated list of strategies based on feedback from this meeting. The Draft Regional Coordinated Transit Plan for the Southwest TPR will be distributed in late March or early April for review and comment.

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Project Web Site: <http://coloradotransportationmatters.com/other-cdot-plans/transit/>

Southwest TWG Meeting #3

February 19, 2014; 12:00PM – 2:00 PM

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**Southwest Transportation Planning Region VISION:** The Southwest TPR will provide coordinated transportation services that encourage transit travel among the region's residents, employees, and visitors.

Focus Areas	Goals	Transit Needs and Gaps	Strategies	Estimated Costs (expressed as cost/year or total costs for project or study)	Potential Funding Sources	Champion/Partners	Timeframe
Transportation Options/Service Coordination	Adopt policies that encourage sustainable, transit-oriented development that maximize choices and incentives for reducing dependency on the private automobile	Limited transportation options are available and they are not well-known. Need to increase options, knowledge of available alternatives, and enhance coordination of services.	<ol style="list-style-type: none"> <li>1. Reintroduce a short-term car rental program in Durango</li> <li>2. Seek funding for full-time staff person for the Regional Transit Coordinating Council</li> <li>3. Update and Monitor the Action Plan for coordination activities</li> <li>4. Seek Funding to support and sustain SWConnect resource</li> <li>5. Proactively pursue partnerships to maintain existing service, enhance coordination, and achieve economies of scale of existing services</li> </ol>	<ol style="list-style-type: none"> <li>1. \$5,000 /year</li> <li>2. \$50,000/year</li> <li>3. \$5,000-\$10,000</li> <li>4. Ongoing cost for RTCC</li> <li>5. Ongoing cost for RTCC</li> </ol>	FTA 5322, General Funds, CDOT/DTR Coordination Support, Funds, Corporate Sponsorship, Charitable contributions, Public-Private Partnerships	<p>RTCC is the lead agency with all agencies supporting and serving as partners.</p> <p>For the short-term car rental program, City of Durango in partnership with the Southwest Independent Living Center are champions.</p> <p>CDOT's Division of Transit and Rail could partner with SWConnect</p>	<ol style="list-style-type: none"> <li>1. Short-Term (1-2 yrs)</li> <li>2. Short-Term (1-2 yrs)</li> <li>3. Short-Term (1-2 yrs)</li> <li>4. Short-Term (1-2 yrs)</li> <li>5. Short-Term (4-6 yrs)</li> </ol>
Funding	Identify and explore funding opportunities to preserve existing transportation services and expand the transportation network and to share funding information with all transportation providers	<ol style="list-style-type: none"> <li>1. Need to increase operating funding for maintaining/enhancing existing public transit and human service providers</li> <li>2. Need more capital funding to: <ul style="list-style-type: none"> <li>o To replace aging fleets</li> <li>o To purchase vehicles to expand fleets</li> <li>o To plan for and construct P&amp;R lots</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>1. Support efforts at the local, regional, and state levels of government for more transportation funding</li> <li>2. Identify local funds to match federal funds</li> <li>3. Identify discretionary grant opportunities</li> </ol>	<ol style="list-style-type: none"> <li>1. No cost, staff time</li> <li>2. No cost, staff time</li> <li>3. No cost, staff time</li> </ol>	FTA 5311,5307 & 5339, TANF/WIA, CSBG, FASTER, General Funds, Local HUTF	SWCCOG and CDOT could serve as lead agencies with all local agencies supporting their efforts.	<ol style="list-style-type: none"> <li>1. Short-Term (1-2 yrs)</li> <li>2. Short-Term (1-2 yrs)</li> <li>3. Short-Term (4-6 yrs)</li> </ol>
Regional Connectivity	Consider regional bus service to boost commerce, tourism, and economic development	<ol style="list-style-type: none"> <li>1. Need regional connections between outlying communities and Durango city center</li> <li>2. Need feeder services at bus stops in Pagosa Springs, Durango, Cortez when recommended Intercity and Regional Bus Plan is implemented</li> <li>3. Passengers need to conveniently transfer between local and regional bus service</li> </ol>	<ol style="list-style-type: none"> <li>1. Garner political and financial support to implement and fund Intercity &amp; Regional Bus Plan.</li> <li>2. Conduct planning study to identify strategic locations for park and ride lots to service carpooling for commuters, tourists, and residents.</li> <li>3. Study fare integration opportunities between regional and local services</li> <li>4. Provide feeder service and coordinate schedule for convenient access to intercity and regional bus service</li> <li>5. Plan for increasing service frequency from 1-2 trips/day to 3-4 trips/day connecting three regional hubs</li> <li>6. Work toward full implementation of a voucher program to subsidize the cost of local transit service for low income passengers</li> </ol>	<ol style="list-style-type: none"> <li>1. No cost, staff time</li> <li>2. \$50,000 study</li> <li>3. \$35,000-\$45,000</li> <li>4. \$100,000-\$150,000</li> <li>5. \$100,000-\$150,000</li> <li>6. Cost - TBD</li> </ol>	FTA 5307 & 5339, FHWA TAP/STP, FASTER, General Funds, Corporate Sponsorship, Public-Private Partnerships	All agencies in Southwest TPR, including the RTCC and CDOT	<ol style="list-style-type: none"> <li>1. Short-Term (1-2 yrs)</li> <li>2. Short-Term (3-5 yrs)</li> <li>3. Short-Term (3-5 yrs)</li> <li>4. Short-Term (4-6 yrs)</li> <li>5. Mid-Term (7-8 yrs)</li> </ol>

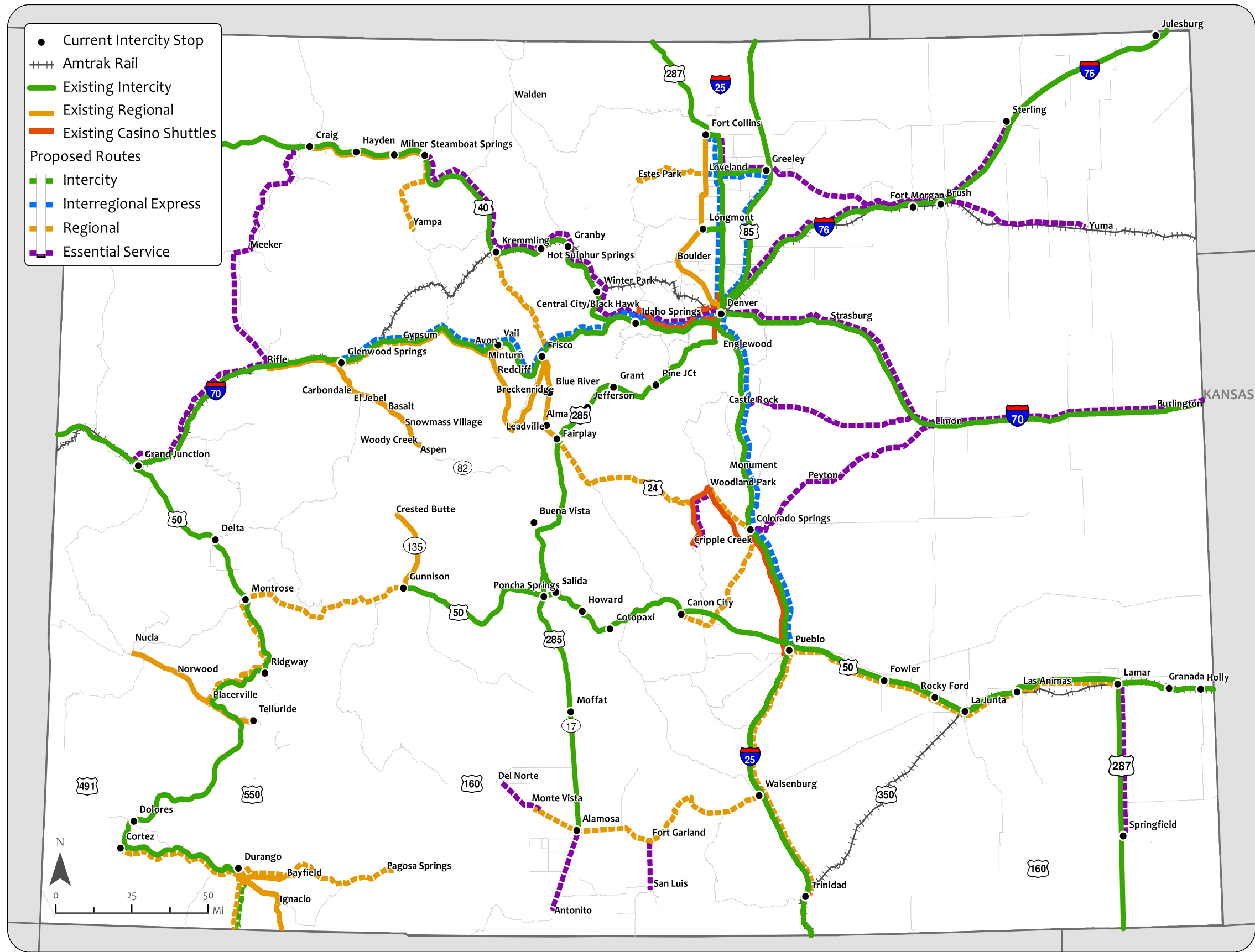
Focus Areas	Goals	Transit Needs and Gaps	Strategies	Estimated Costs (expressed as cost/year or total costs for project or study)	Potential Funding Sources	Champion/Partners	Timeframe
Target Populations	Ensure mobility and access for seniors, people with disabilities, people on limited incomes, and other economically disadvantaged (or sometimes refer to as "transit dependent") populations	1. Limited long distance van service to Grand Junction and Albuquerque VA Hospitals 2. Limited transportation for residents of San Juan County and Southwest region 3. Need for expanded intra- and inter-county services for growing senior population in the Southwest region	1. Continue and support expanding van service for veterans to access VA hospitals 2. Maintain and enhance Archuleta County Mountain Express services 3. Maintain and enhance Durango Transit services 4. Maintain and enhance Road Runner Transit (SUCAP) services 5. Maintain and enhance MoCo Public Transportation services (Montezuma County) 6. Maintain and enhance Dolores County Senior Transportation services including a Voucher Program 7. Maintain and enhance La Plata County Senior Transportation Services 8. Work with employers to organize vanpools through vRide and for car sharing through WeCar for employees to travel to work. 9. Continue and expand safe driving classes offered through AARP for seniors who opt to maintain their driver's license 10. Coordinate with Silverton-Durango Rail to provide alternative transportation for residents traveling to Durango (includes bus & other services) 11. Subsidize the Mountaintop Concierge service	1. Cost - TBD 2. \$50,000-\$100,000/year 3. \$50,000-\$100,000/year 4. \$50,000-\$100,000/year 5. \$20,000-\$30,000 6. Cost - TBD 7. \$75,000 - \$150,000 8. Cost - TBD 9. No cost - Staff time 10. Cost - TBD 11. Cost - TBD	FTA 5310, 5311 & 5307, FHWA TAP/STP, VTCLI, TANF/WIA, OAA, CSBG, FASTER Match, CO VTF, General Funds, Local HUTF	Local Departments of Veterans Affairs, Durango Transit, Archuleta County Mountain Express, Road Runner Transit, Durango & Silverton Rail Co. in partnership with the RTCC, SWCCOG, and local agencies as needed	1. Short-Term (1-2 yrs) 2. Short-Term (3-5 yrs) 3. Short-Term (3-5 yrs) 4. Short-Term (3-5 yrs) 5. Short-Term (3-5 yrs) 6. Short-Term (4-6 yrs) 7. Mid-Term (7-12 yrs)
Public Information & Marketing	Support existing and future transportation services with informational programs, outreach, and incentives	Limited comprehensive information available on transportation services and options in the region	1. Update and enhance RTCC's Regional Transit Guide to be more user-friendly and accessible to the target populations 2. Develop wide distribution network for the Regional Transit Guide 3. Establish a mobility management function to provide a one-stop shop clearinghouse of information	1. \$10,000 - \$15,000 2. \$5,000 - \$7,000 3. \$75,000 - \$100,000	VTCLI, CDOT/DTR Coordination Funds, General Funds, Charitable Contributions	RTCC in partnership with local agencies and CDOT as needed	1. Short-Term (1-2 yrs) 2. Short-Term (1-2 yrs) 3. Mid-Term (7-8 yrs)
<b>Total Estimated Cost:</b>				<b>At least \$300,000 (planning) At least \$500,000 (operating)</b>			

**Legend**  
 Short-Term - 1-6 years  
 Mid-Term - 7-12 years  
 Long-Term - more than 12 years

- FTA 5304 Support for multimodal planning and Regional Transportation Planning Organization formation in rural areas
- FTA 5310 Capital and operating assistance to enhance mobility for seniors and persons with disabilities.
- FTA 5311 Capital, planning, and operating assistance to support public transportation in rural areas
- FTA 5307 Capital, planning, and operating (in areas with less than 200k population) assistance. Job Access and Reverse Commute assistance.
- FTA 5322 Training, outreach, coordination and research activities in human resource and workforce development programs as they apply to public transportation activities.
- FTA 5339 Capital funding to replace, rehabilitate and purchase buses and to construct bus facilities
- FHWA TAP Construction, planning, and design assistance for projects that provide: of pedestrian and bicyclist facilities, safe routes to school, historical preservation, community enhancements, or environmental mitigation.
- FHWA STP Capital and planning assistance to preserve and improve the conditions and performance of transit, intercity-bus, and bicycle and pedestrian systems.
- VTCLI Veterans Transportation and Community Living Initiative supports activities that help veterans learn about and arrange for locally available transportation services, for example "One-Call, One-Click" tools and programs
- TANF/WIA Department of Health and Human Services Temporary Assistance for Needy Families (TANF) funds and Department of Labor Workforce Investment Act (WIA) funds may be used for a range of transportation services as long as the expenditure reasonably accomplishes a purpose of the program, including voucher programs, contracted or purchased shuttle services, capital and operating assistance for new services that primarily benefit low-income individuals.
- OAA Older Americans Act (OAA) Title III B funds may only be used to support the transport of seniors and services must be part of the overall comprehensive system of transportation services in the service area. OAA funds may be used to meet match requirements for programs administered by the FTA.
- CSBG Community Services Block Grant Program (CSBG) provides funds to governments and non-profit agencies to assist low-income households with a range of services, include reimbursed and direct transportation assistance.
- NEMT Non-Emergent Medical Transportation (NEMT) provides transportation assistance to or from Medicaid-related medical appointments or services. Funds may be used to reimburse private or public transportation providers.
- FASTER Funding Advancement for Surface Transportation & Economic Recovery (FASTER) funds provide capital support for transit projects, such as new bus stops, bike parking, transit maintenance facilities, multi-modal transportation centers, and other capital projects. Funds may be used to meet FTA match requirements.
- CO VTF State of Colorado Veterans Trust Fund (VTF) provides grants to fund veterans programs, including transit and transportation assistance.
- Local HUTF Colorado Highway Users Tax Fund (HUTF) distributions to municipalities and counties may be used to support transit and related capital projects, up to 15% of total disbursement.

Attachment: Statewide Planning TWG #3 (1810 : Transit Coordinator Report)

### Existing and Proposed Statewide Routes



Attachment: Statewide Planning TWG #3 (1810 : Transit Coordinator Report)